



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |   |
|---|--|---|
| <b>1. Name of the Institution</b>             |  | SIVANANDA SARMA MEMORIAL RV COLLEGE   |
| Name of the head of the Institution           |  | Dr S Anil Kumar   |
| Designation                                   |  | Principal   |
| Does the Institution function from own campus |  | Yes   |
| Phone no/Alternate Phone no.                  |  | 08022453665   |
| Mobile no.                                    |  | 9341220659  |
| Registered Email                              |  | principal.ssmrv@rvei.edu.in   |
| Alternate Email                               |  | aksrv1986@gmail.com   |
| Address                                       |  | 17, 36th Cross Road, 26th Main Rd, 4th T Block East, Jayanagar, Bengaluru, Karnataka 560041 |
| City/Town                                     |  | Bengaluru   |
| State/UT                                      |  | Karnataka   |
| Pincode                                       |  | 560041  |

| <b>2. Institutional Status</b>  |       |   |                      |             |             |
|---|-------|---|----------------------|-------------|-------------|
| Affiliated / Constituent  |       | Affiliated  |                      |             |             |
| Type of Institution   |       | Co-education  |                      |             |             |
| Location  |       | Urban   |                      |             |             |
| Financial Status  |       | Self financed and grant-in-aid  |                      |             |             |
| Name of the IQAC co-ordinator/Director                                    |       | Dr Nagaraj M S  |                      |             |             |
| Phone no/Alternate Phone no.  |       | 08022453665   |                      |             |             |
| Mobile no.  |       | 9986028874  |                      |             |             |
| Registered Email  |       | nagaraj.ssmrv@rvei.edu.in   |                      |             |             |
| Alternate Email   |       | iqac.ssmrv@rvei.edu.in  |                      |             |             |
| <b>3. Website Address</b>   |       |   |                      |             |             |
| Web-link of the AQAR: (Previous Academic Year)                            |       | <a href="https://ssmrv.edu.in/AQAR%20-%202017-18%20-%201-12.pdf">https://ssmrv.edu.in/AQAR%20-%202017-18%20-%201-12.pdf</a> |                      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>              |       | Yes   |                      |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |       | <a href="https://www.ssmrv.edu.in/iqac/">https://www.ssmrv.edu.in/iqac/</a>   |                      |             |             |
| <b>5. Accrediation Details</b>  |       |   |                      |             |             |
| Cycle   | Grade | CGPA  | Year of Accrediation | Validity    |             |
|   |       |   |                      | Period From | Period To   |
| 3   | A     | 3.01  | 2017                 | 27-Feb-2017 | 21-Feb-2022 |
| 1   | B++   | 83  | 2004                 | 16-Sep-2004 | 15-Sep-2009 |
| 2   | B     | 2.94  | 2011                 | 27-Mar-2011 | 26-Mar-2016 |
| <b>6. Date of Establishment of IQAC</b>                                   |       |   | 09-Apr-2004          |             |             |
| <b>7. Internal Quality Assurance System</b>                               |       |   |                      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture |       |   |                      |             |             |
|   |       |   |                      |             |             |

| Item /Title of the quality initiative by IQAC | Date & Duration   | Number of participants/ beneficiaries |
|---|-------------------|---------------------------------------|
| Workshop on Piruby - Online Learning App      | 29-Oct-2018<br>01 | 68                                    |
| Workshop on usage of paytm                    | 04-Aug-2018<br>01 | 65                                    |
| Workshop on Happiness                         | 21-Jul-2018<br>01 | 68                                    |
| Workshop on Android Learning                  | 26-Sep-2018<br>02 | 68                                    |
| workshop on basic learning skills             | 11-Jun-2018<br>03 | 58                                    |
| Workshop on IT Industry - Academic Bridge     | 01-Aug-2018<br>01 | 54                                    |
| workshop on Entrepreneurship and Soft Skills  | 16-Aug-2018<br>02 | 62                                    |
| UGC - NET & KSET orientation                  | 30-Aug-2018<br>01 | 95                                    |
| Vedantic Perspective of Education             | 01-Aug-2018<br>01 | 63                                    |
| Workshop on excellence in education           | 01-Aug-2018<br>01 | 124                                   |
| <a href="#">View File</a>                     |                   |                                       |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty           | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| <b>No Files Uploaded !!!</b>             |        |                |                             |        |

|  |                           |
|--|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | <b>Yes</b>                |
| Upload latest notification of formation of IQAC  | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>  | <b>16</b>                 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | <b>Yes</b>                |
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a> |

|   |    |
|---|----|
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
|---|----|

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? International conference ? Faculty Study Circle ? Community Development (through activity centres) ? organised career orientation and placement training to facilitate placement ? Encourage use of ICT as a Teaching Pedagogy

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achivements/Outcomes  |
|---|---|
| <p>Plan of Action To conduct International conference in the month of January 2019</p> <ul style="list-style-type: none"> <li>• To introduce addon and certificate courses</li> <li>• To continue with Faculty study circle - A Knowledge Sharing Program</li> <li>• To create research culture among students and staff</li> <li>• To continue with preplacement training to make student employable</li> <li>• To continue with the good work of previous year by various activity centers</li> </ul> | <ul style="list-style-type: none"> <li>• International conference in association with Institute of Productivity, UK, the NOCN group, UK, The Nisai Group, UK, KSPCB, NIPMKC, and CII -Y on 24th and 25th January 2019</li> <li>• Research papers were received all over India and also from abroad</li> <li>• BBA and BCA introduced certificate courses</li> <li>• To name a few - Certificate course on Digital marketing, Stock Markets, Business Analytics, Python Programming, and other</li> <li>• 3 sessions on various contemporary topics were held under Faculty study circle</li> <li>• The sessions were on 'The art of writing Research paper', Vedantic Perspective of Education, and UGCNET/KSET orientation program</li> <li>• Approval of Research centre in Commerce has been received from Bengaluru Central University</li> <li>• Workshop on 'Data Analysis using SPSS' was conducted for PG students of Commerce</li> <li>• Guest lecture on 'How to write a Research paper?' for UG students of Commerce</li> <li>• Faculty study circle event on 'The art of writing research paper'</li> <li>• Faculty members and students were encouraged to present/publish papers</li> <li>• Around 68 papers presented in various conferences</li> <li>• Preplacement training placement has facilitated 93 of eligible students were placed in various companies during 201819</li> <li>• NCC, NSS, Ecoclub, Health</li> </ul> |

centre, Rotaract club, Center for community services continued with their remarkable work by performing their routine activities that would bring in change in an individual and society at large

[View File](#)

|   |  |
|---|--|
| 14. Whether AQAR was placed before statutory body ?   | No   |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No   |
| 16. Whether institutional data submitted to AISHE:  | Yes  |
| Year of Submission  | 2019   |
| Date of Submission  | 29-Aug-2019  |
| 17. Does the Institution have Management Information System ?   | Yes  |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)                | 1.SSMRV College uses SAP as its MIS. ? For HR purpose i.e EDM,payroll, LD and PMS HCM software is used. ? For Accounting and Finance - FICO/FICA ? For Students ( Admission to Alumni) - SLCM ? For Material Management - MM ? Real Time Reports can be generated 2 LIBSOFT - For Library Management |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Sivananda Sarma Memorial RV college is affiliated to the Bengaluru Central University. The curriculum is developed and designed by the University. However, the college meticulously develops action plans for effective implementation of the curriculum provided by the University by preparing calendar of events with due importance to our mission of providing Skill based and value based education Teachers prepare work schedule and lesson plans for each subject, semester-wise. The lesson plans include topics to be covered, number of hours required to cover the topic and the teaching methodology. Time table is prepared accordingly to facilitate the delivery of plans. At the end of every month the work schedule (work diary) and the lesson plan are compared which helps the faculty to identify the gap (if any) and make necessary arrangements. It is compulsory for every faculty to maintain a work diary and

get it signed by department HOD and principal at the end of the term. This schedule is made available in the department. To make the learning process more interactive, we encourage competitions like quiz, debate, ns, seminars and poster presentations • The college organizes Guest Lectures by industry experts frequently, throughout the academic year. These lectures help not only students but also the faculty to keep up with the recent advances in the industry sector. • For students facing difficulty to cope up with the curriculum, college organizes remedial coaching, where individual attention is given to each student and all their issues are addressed. • Time and again, college organizes FDPs, seminars and workshops on various subjects to enable the faculty and students to keep abreast with current trends. • The College encourages the faculty to actively participate in workshops, seminars, National and International seminars/ conferences held in different colleges and universities. • Resource persons and experts are invited to guide and orient teachers for effective curriculum translation. • The College has computers with internet facilities for both students and faculty to encourage the staff to ICT for effective translation of the curriculum and teaching practices • The College invites Experts from reputed institutions to speak on curriculum-related topics. • A special mention needs to be made of introduction of the study circle program , in which eminent personalities are invited to impart knowledge in an interactive manner to all the faculty members of Bangalore University at our college

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                              | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development                           |
|--|-----------------|-----------------------|----------|--|---|
| Digital Marketing                        |                 | 03/09/2018            | 180      | Employability                            | online marketing strategies                 |
| Stock Marketing                          |                 | 04/09/2018            | 180      | Employability                            | stock trading                               |
| Business Analytics                       |                 | 13/09/2018            | 150      | Employability                            | Analytical skills of business               |
| Tally - ERP                              |                 | 02/07/2018            | 180      | Employability and Entrepreneurship       | skill to maintain the ERP                   |
| Personality Development Programme        |                 | 02/07/2018            | 180      | Employability                            | overall personality development             |
| Pre Placement Training                   |                 | 02/07/2018            | 180      | Employability                            | interviewing skills                         |
| Python programming with Django framework |                 | 21/01/2019            | 35       | Employability and Entrepreneurship       | To develop Web application                  |
| Python Programming with Tkinter SQLite3  |                 | 14/03/2019            | 35       | Employability and Entrepreneurship       | To develop Stand alone database application |

communicative English

01/08/2018

180

and Entrepreneurship

Employability soft skills

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 1420        | 0              |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Tally                     | 23/07/2018           | 416                         |
| Personality Development   | 18/07/2018           | 381                         |
| Pre placement Training    | 12/07/2018           | 447                         |
| Basic Hardware networking | 23/07/2018           | 60                          |
| Android application       | 23/07/2018           | 58                          |
| Python programme          | 23/07/2018           | 58                          |
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1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title   | Programme Specialization       | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------------|---|
| BBA                       | Business Research Methods      | 100   |
| MCom                      | Academic internship (teaching) | 10  |
| MCom                      | corporate internship           | 24  |
| <a href="#">View File</a> |                                |   |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | No  |
| Employers | No  |
| Alumni    | No  |

|         |    |
|---------|----|
| Parents | No |
|---------|----|

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The College has introduced 360 degree Appraisal System which identifies students, parents, employees, Alumni, Management, Corporate and society as the major stakeholders for the Institution. Regular feedback is taken from most of these stakeholders for the purpose of understanding and improving the overall performance and quality of the Institution. The College takes feedback from the stakeholders both formally and informally. · Student feedback is taken on a prescribed form to assess the quality of teaching and learning. The findings of the same will be shared with the respective faculty members and are utilized for the improvement in the quality of teaching by the faculty members. · Opinions of students are also considered in the matters of maintenance of the College premises, toilets, cleanness of canteen etc. by the Grievance Redressal Cell. · The Principal and HODs conduct meetings of Office bearers of the Student Association and the Class representatives, in which informal feedback is elicited. · The results of the University examinations are analyzed and the analysis is submitted to the Principal by each Department, which in turn is also used as an indicator of the performance of the teacher · Informal Feedback about placements is also taken to assess the type of Companies the students aspire to get placed. · Regular parent-teacher meeting is arranged by the Department. The 'Face to face' Interaction not only helps the faculty to update the parents about the progress of their wards, but also gives an opportunity to faculty members to collect feedback of parents about the Institution. · IQAC and its members interact with the Departments of the College. Regular Staff Council meetings are held to assess the progress and the performance of the Institution. · Management also takes initiative in improving the quality of the Institution. It takes frequent feedback from the Principal, based on which strategic plans are drawn. · Alumni are also consulted in order to bring in enhancement in the overall performance of the institution. These feedbacks are appreciated by the institution and inculcates all possible and reasonable suggestions given by the stakeholders in order to progress towards the overall performance and quality of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MCom                  | commerece                | 40                        | 67                             | 34                |
| BCA                   | computer application     | 60                        | 89                             | 60                |
| BBA                   | Management               | 120                       | 208                            | 120               |
| BCom                  | commerce                 | 400                       | 603                            | 379               |
| No file uploaded.     |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution | Number of students enrolled in the institution | Number of fulltime teachers available in the | Number of fulltime teachers available in the | Number of teachers teaching both UG |
|------|--|--|--|--|-------------------------------------|
|      |  |  |  |  |                                     |



|      |      |      |                                      |                                      |                |
|------|------|------|--------------------------------------|--------------------------------------|----------------|
|      | (UG) | (PG) | institution teaching only UG courses | institution teaching only PG courses | and PG courses |
| 2018 | 1350 | 70   | 43                                   | 2                                    | 1              |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 46                         | 46  | 15                                | 12                               | 1                          | 8                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Sivananda sarma Memorial R V College has mentoring system place where the students have the opportunity to develop relationship with the faculty members who can become the role model for the students by offering support and counseling. It is a particular type of relationship designed to provide personal and professional support to an individual. The mentors' role is to help the mentee strengthen their ability, recognize their skill, abilities and interest, and assist in thinking through and accomplishing long term goals. The mentorship program is for all students in general, and first years in particular. The mentor not only helps the newcomers in settling in the institution, but also solves their academic and personal issues in the campus. Each mentor is allotted with 40-45 students, who meet their mentees on regular intervals. During the meeting, mentors interact with their meets to discuss their needs and support required. Any issues regarding their academic interest, they would be referred for remedial coaching classes and also suggest for peer learning. Any other issues which are non-academic, will be referred to personal counseling, where trained counselors are invited to counsel the students and support them. A register is maintained by each mentor, which has the details of the mentee, (including a pass port size photograph) and also incorporates details of each interactions carried out. By-monthly meeting of the mentors will be held with the principal to discuss the progress of the students and any other issues. Principal during the meeting will resolve any such matter brought by the mentor which could not be encountered by them.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1420   | 46                          | 1 : 31                |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 6                           | 6                       | 0                | 6  | 0                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                             | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |             |  |
| No file uploaded.                         |   |             |  |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BCom           | C41            | EVEN SEM       | 17/06/2019   | 23/07/2019  |
| BBA            | C26            | EVEN SEM       | 17/07/2019   | 25/07/2019  |
| BCA            | SB7            | EVEN SEM       | 17/07/2019   | 23/07/2019  |
| MCom           | COM            | EVEN SEM       | 11/09/2019   | 07/12/2019  |

[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Sivananda Sarma Memorial RV college is affiliated to the Bengaluru Central University, Bengaluru and adheres to the syllabus laid down by the said university. This allows the students to understand each concept individually as well. • Students are given the syllabus in detail with exact segregation of the portion. This portion constitutes the o Reference books o Skill development o Web links of the important topics in the syllabus o Web links of Power point presentations available on key/essential topics o Web links of research articles on certain areas After each topic is taught in detail, various assignments in the form of class tests student seminars, presentations by the students quiz, role play and others (based on the subject matter) will be organized by the faculty members or by the students themselves. • Faculty members will have a detail discussion on the university question paper format and give the students a clear understanding of what to expect and what is expected in the examination. Students are also made aware of the University evaluation process by explaining the allocation of the marks for each answer. • Tests are conducted as the university calendar of events. These tests allows the faculty members to continuously assess and track the students progress. This allows identifying the slow learners and advancing learners. Peer teaching and remedial coaching would allow each of them to help each others. Peer guided learning methodology has been used to help slow learners to update with subject knowledge and to catch up with their peers. • Class room tests, assignments, practical tests, and internal assessments including skill development are modeled on the basis of the evaluation policies of the affiliated university • Principal conducts monthly review meetings, department wise to discuss the improvements in the students' performance. . Teaching and corporate interships are also a part of the evaluation process

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• In the beginning of the year, academic calendar is published by the affiliated university for each course, which gives the time plan for the curricular and extra-curricular activities for the students by preparation of institutional calendar of events. • Following the institutional calendar of events, each department creates their own calendar to ensure timely delivery of syllabus. Each faculty member follows a strict agenda that is discussed and the same will be approved by the head of the department and by Principal • Institutional Calendar of events prescribes the activities to be performed by the respective College, which includes various tests and exams. College strictly follows the same by conducting the tests and exams which are evaluated and communicated to the students. These scores are considered for allotting internal marks and grades. • Allotment of Internal marks and Grades is done by the respective subject faculty members and then monitored by the Head of the Department and the Principal to ensure free and fair assessment. • With the

introduction of CBCS, the University assigns marks for Extracurricular and Cocurricular (ECCC) activities which are part of the assessment of students. For this, various activities centers such as NCC, NSS, Rotract Club and 21 other Activity Centers are established. Students under CBCS must register in any one or more of these Activity Centers. The coordinators of these respective Activity Centers monitor their student members in conducting activities on socially relevant issues. Based on the report submitted by the students, marks are assigned. This is one of the requirements of University Evaluation process.

- Examination Committee oversees and monitors the process.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.ssmrv.edu.in/wp-content/uploads/2020/04/M.Com\\_-1-merged.pdf](https://www.ssmrv.edu.in/wp-content/uploads/2020/04/M.Com_-1-merged.pdf)

2.6.2 – Pass percentage of students

| Programme Code    | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| C41               | BCom           | commerce                 | 218   | 184   | 85              |
| C26               | BBA            | Management               | 68  | 54  | 79              |
| SB7               | BCA            | Computer Applications    | 54  | 47  | 87              |
| COM               | MCom           | commerce                 | 34  | 34  | 100             |
| No file uploaded. |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

nil

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project              | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! |          |                            |                        |                                 |
| No file uploaded.                  |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Steps towards           | Rotaract club   | District        | 19/09/2019    | student  |

Change

Rotaract Club

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |
| No file uploaded.                         |      |              |                      |                    |                      |

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                                     | National | International |
|---|----------|---------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department                    | Number of PhD's Awarded |
|---|-------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                                      | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |            |                       |                                |
| <a href="#">View File</a>                 |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| B.com                     | 17                    |
| BBA                       | 14                    |
| M.com                     | 1                     |
| Hindi                     | 2                     |
| Kannada                   | 2                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |                |   |   |
| No file uploaded.                         |                |                  |                     |                |   |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                         | International | National | State | Local |
|---|---------------|----------|-------|-------|
| <b>No Data Entered/Not Applicable !!!</b> |               |          |       |       |
| <a href="#">View File</a>                 |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---|---|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |  |  |
| <a href="#">View File</a>                 |   |  |  |

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity     | Award/Recognition   | Awarding Bodies         | Number of students<br>Benefited |
|--------------------------|---|-------------------------|---------------------------------|
| Mega Trek V 3.0          | Most people<br>assembled for<br>trekking at a<br>single place | Asia book of<br>Records | 102                             |
| <b>No file uploaded.</b> |   |                         |                                 |

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                        | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|---|--|----------------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |  |                      |   |   |
| <a href="#">View File</a>                 |  |                      |   |   |

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
| <b>No file uploaded.</b>                  |             |                             |          |

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact<br>details | Duration From | Duration To | Participant |
|---|-------------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |   |               |             |             |
| <a href="#">View File</a>                 |                         |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| <a href="#">View File</a>                 |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 3540000  | 4105113  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing                |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Existing                |
| Video Centre   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Classrooms with LCD facilities   | Newly Added             |
| Seminar Halls  | Existing                |
| Laboratories   | Existing                |
| Class rooms  | Newly Added             |
| Campus Area  | Newly Added             |
| <a href="#">View File</a>  |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Libsoft                   | Fully                                     | 12.0    | 2010               |

4.2.2 – Library Services

| Library Service Type      | Existing |         | Newly Added |        | Total |         |
|---------------------------|----------|---------|-------------|--------|-------|---------|
|                           |          |         |             |        |       |         |
| Text Books                | 7395     | 1302468 | 770         | 125236 | 8165  | 1427704 |
| Reference Books           | 1656     | 444374  | 584         | 195553 | 2240  | 639927  |
| <a href="#">View File</a> |          |         |             |        |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

|   |                    |                                       |                             |
|---|--------------------|---------------------------------------|-----------------------------|
| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| No file uploaded.                         |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type         | Total Computers | Computer Lab | Internet   | Browsing centers | Computer Centers | Office    | Departments | Available Bandwidth (MBPS/GBPS) | Others    |
|--------------|-----------------|--------------|------------|------------------|------------------|-----------|-------------|---------------------------------|-----------|
| Existing     | 145             | 3            | 145        | 0                | 0                | 10        | 13          | 15                              | 22        |
| Added        | 18              | 0            | 18         | 0                | 0                | 2         | 10          | 5                               | 6         |
| <b>Total</b> | <b>163</b>      | <b>3</b>     | <b>163</b> | <b>0</b>         | <b>0</b>         | <b>12</b> | <b>23</b>   | <b>20</b>                       | <b>28</b> |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 20 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 9689225                                | 7442745  | 2259598                                | 4456265  |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Infrastructure is created and enhanced based on the necessity of the stake holders. The Policy and procedures for maintenance of academic support facilities are:

- Each department has a faculty meeting, decides the requirements with regard to academic and laboratory requirements and then submits the budget requirements annually to the principal. The Principal discusses with the HOD's of the respective department of the college and forwards the same to the management and the management will place it before the finance committee of the trust for approval. After it is approved, further process will be taken by the head of the institution. The aim is to upgrade the existing infrastructure to meet the continuously growing needs of the academic activities.
- A Detailed plan to meet future requirements of the infrastructure is also included in the strategic plan.
- It is the policy of the management to make sincere and committed efforts to expand the infrastructure. To name few, Classrooms have been renovated.
- The Teaching-Learning process is enhanced in the institution through well ventilated classrooms with LCD Projectors.
- Internet connection with Wi-Fi in computer labs, Departments and Office.
- Computerized Library with Internet Connection facilities to students for student and faculty members through Network Resource Centre
- Learning

resources in the form of journals and E-Resources are expanded every year in order to enhance the research activities. For maintenance and upkeep of the physical infrastructure, facilities and equipment including computers, the management has a centralized maintenance for the entire campus. Following mechanisms are followed:

- There is a full time chief engineer appointed by the management to attend to the faults, repairs on the regular basis.
- Regular practice of maintenance of library books is done by the library staff.
- For the regular maintenance of Computers, laptops, the printers the institution has an Annual Maintenance Contract (AMC) with M/S. Gurudev Infotech ltd.
- An Annual Maintenance Contract(AMC) is also taken for the maintenance of the intercoms, photocopy machines, Invertors, and generators
- The services of carpenters, plumbers, electrician for repairing work such as repairs of furniture, cleaning up of water tanks, plumbing, electrical fittings, water filter cleaning are available on regular basis by respective contractors who are referred by management.
- Support staff appointed in the college is involved in cleaning and maintenance of the building and campus.
- A maintenance team is outsourced for upkeep of cleanliness and daily cleaning of restrooms.
- Personnel are employed for maintenance of garden.
- 24X7 security personnel guard the college Sports complex:
- It has indoor and outdoor games facilities with well equipped gym qualified couch for American Football, Athletics and such other outdoor sports.
- Indoor games facility will be provided in multi-purpose hall.
- Gym equipments and sports ground are maintained by supporting staff
- Library:
  - Library has more than 10,000 books and reference collections of national and international journals
  - It has magazines, news papers and books relating to competitive examination
  - Reference books and e-journals

<https://www.ssmrv.edu.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Institutional level      | 519                | 4784250          |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | nil                      | 0                  | 0                |
| b) International                     | nil                      | 0                  | 0                |

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved       |
|---|-----------------------|-----------------------------|-------------------------|
| pre-placement training programme          | 23/07/2018            | 450                         | Institutional level     |
| Remedial Coaching                         | 01/03/2019            | 60                          | Institutional level     |
| Bridge Course                             | 23/07/2018            | 18                          | Institutional level     |
| Language lab                              | 06/08/2018            | 44                          | Institutional level     |
| personal counselling and mentoring        | 06/08/2018            | 53                          | NIMHANS wellness Centre |



|                         |            |      |                 |
|-------------------------|------------|------|-----------------|
| soft skills development | 13/08/2018 | 450  | Career Launcher |
| mentoring               | 18/07/2018 | 1420 | mentor ship     |
| No file uploaded.       |            |      |                 |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                               | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------------------------------------|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! |                    |  |  |  |                           |
| <a href="#">View File</a>          |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 11                        | 9                              | 14  |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                          |                                 |                           | Off campus                    |                                 |                           |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited      | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! |                                 |                           |                               |                                 |                           |
| <a href="#">View File</a>          |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019                      | 9  | M.com                    | PG dept of commerce       | document attached          | B.Ed, LLB                     |
| 2019                      | 5  | BCA                      | Computer Applications     | document attached          | MCA, MBA                      |
| 2019                      | 22   | BBA                      | Business Administration   | document attached          | MBA, M.com                    |
| 2019                      | 76   | B.com                    | Dept of commerce          | document attached          | M.com                         |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                              | Number of students selected/ qualifying |
|------------------------------------|---|
| No Data Entered/Not Applicable !!! |   |

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                  | Level                               | Number of Participants |
|---------------------------|-------------------------------------|------------------------|
| YUVA                      | Inter collegiate/inter departmental | 1491                   |
| <a href="#">View File</a> |                                     |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal          | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|----------------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | participation                    | National                | 1                           | 0                             | 2332              | Moin Khan           |
| 2019 | Gold medal in Individual Kurnite | International           | 1                           | 0                             | 2349              | Ravi Kumar Rohilla  |

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The process of selecting the Office bearers are as follows: • Each class elects its Class Representatives • Among the Class Representatives, appointment of the office bearers of the Student Council is done by personal interview • The positions in the Council are - President, Vice- president, Secretary, JointSecretary, and the Member Constitution: • The council constitutes students representatives of all streams. Representation of women is mandatory. The Institution constitutes various Activity Centers functioning under the patronage of the Principal, and the Student Welfare Forum. Major activities of the student forum are: • To conduct the assembly, maintain discipline and cleanliness in the Institution. • To bring forward the grievances of the students to the notice of the authorities. • To organize functions like Farewell party, Teachers' day, Ethnic day, Talents Hunt etc. • To create a link between teachers and students, administration and the students Student council are also encouraged to participate in various college meeting such as cultural committee meetings, grievance redressal committee and such other committees and their suggestions are considered

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

758

5.4.3 – Alumni contribution during the year (in Rupees) :

166800

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an Alumni Association. It is yet to be registered. Following are the contributions of the Alumni association: • To promote and encourage mutually beneficial interaction between the Alumni and the present students of SSMRV College and between the Alumni themselves by conducting Alumni meet every year on 3rd Saturday in the month of February • Involvement of Alumni in the extension activities of the Institution. • Alumni have been generous in contributing student fees for meritorious students • Alumni also give their valuable inputs regarding improvement in the infrastructure and administration. • The Alumni provide / guide our student community with regard to Placements. • Alumni members are invited to deliver lectures to our students on contemporary topics

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization - the institution has a mechanism for delegating the authority and provides operational autonomy at all various functionaries to work towards decentralized governance system. • At Principal level - the management / Governing Council delegates all the academic and operational decisions based on policy, to all the monitoring committees headed by the principal ( such as Financial committee, IQAC, Admission committee, and such others) in order to fulfill the vision and mission of the institution • At Faculty members level - faculty members are given representations in various committees / cell and allowed to conduct various programs to showcase their potentials. They are encouraged to develop their leadership skills by giving in charge of various academic (as Head of the departments, coordinators..), co curricular, and extracurricular activities ( such as coordinator for NSS, IQAC, Youth red cross, Rotract club...). They are given the authority to conduct workshop, seminars, conferences, FDPs' etc. • At student level - students are allowed to play an active role as President, Vic-president, Secretary and so on for various activity centers of our college. Student council organize functions like Farewell party, Teachers' day, Ethnic day, Talents Hunt etc. This will encourage and empower leadership skill as well as provide skill set to organize an even, that will groom the students for the future Participative management - Yes, the institution promotes a culture of participative management. • All important decisions with regard to the development of the college are taken at the governing council meeting. The council includes the top management as well as principal including 2 senior faculty members of the college • Academic related decision, regarding the applying for the new course, applying for career oriented courses and such other things are discussed in IQAC meeting along with the HODs of various departments. • At the department level, HOD encourages its faculty member to contribute ideas in effective functioning of the department, such as arranging guest lectures, industrial and institutional tours and such other activities. • Student council are also encouraged to participate in various college meeting such as cultural committee meetings, grievance redressal committee and such other committees and their suggestions are considered

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|---------------|---------|
|---------------|---------|

|   |   |
|---|---|
| <p>Admission of Students</p>                | <ul style="list-style-type: none"> <li>• Under the chairmanship of Principal an admission committee is formed, in which Director and HODs of all the departments are part of the committee</li> <li>• Admissions are done according to the pre-defined policy of merit and roster method laid down by management and government</li> <li>• Details of admission i.e. date of issue of application, submission of application, fees, reservations are displayed on notice board and other details like course offered, faculty members etc. are made available through prospectus and institutional website</li> <li>• Based on the application received list of selected students are displayed on notice board</li> <li>• Merit students are provided with management scholarship</li> <li>• Deserving and economically weaker section students are allowed to pay fees on installment basis</li> </ul>  |
| <p>Industry Interaction / Collaboration</p> | <ul style="list-style-type: none"> <li>• The college fosters the culture of industry friendliness and creates opportunities for strong interaction of students with industries.</li> <li>• The career guidance and placement cell conducts seminars and workshops in which different industries interact with our students and thus the students are introduced to the challenges and demands of the outside job markets and the skills they have to develop.</li> <li>• Some of the industrial tie ups are: Herigange, ICSI, Career Launch, Tally solutions...</li> <li>• Companies also conduct job recruitment drives in the campus and also provide career seminars in association with the college.</li> <li>• Educational trips and industrial visits are conducted by the departments to educate students about the working of the industries.</li> <li>• The institution supports visiting faculty to share their research and industrial knowledge to the students. Such events provide a great opportunity for students to be exposed to new ideas and approaches.</li> </ul> |
| <p>Human Resource Management</p>            | <p>The institution has specific policies and procedures in Human resource management</p> <ul style="list-style-type: none"> <li>• Every year based on requirement, advertisements are made in leading news papers, in the institutional website and by employee referrals. Applications are scrutinized by Principal, and respective HODs' and candidates are shortlisted based on</li> </ul>   |

merit, experience and research potentials. Shortlisted candidates are called for demonstration and Interview is conducted • The institution adopts a mechanism of self-appraisal of teachers and comprehensive evaluation of teachers by the Principal, HODs and the students • Faculty development program are conducted not only to improve teaching pedagogy but also encourage them to take up research • New faculty are encouraged to attend workshops in other institutions • Staff welfare schemes like PF, ESI, CL, EL, gratuity etc are provided to the staff including loan and festival advance facility • College follows participative management by inducting 2 faculty members into the governing council • All faculty members who have achieved academically or in any other fields are felicitated by the management

Library, ICT and Physical Infrastructure / Instrumentation

1. Library • Two library and information centers (separate for UG and PG courses) Library has been fully automated, and allows the students and staff to access e-journals through INFLIBNET and DELNET. • To encourage the academic performance of the students and reduce the dropout of students, extra library cards are given that allows them to borrow extra books. • College library has stacked good collection of reference books and text books which is accessible to students and faculty members. It also provides journals and question papers. The collection includes books of competitive exams for students. • Videos with respect to Lectures from eminent faculty members of the university are available (these are provided by Directorate of Colligate Education) • Orientation is given to staff and students for utilizing library e-recourses. • Reprography facility is available in the Library ICT • College has 15 ICT enabled class rooms and ICT enabled state-of-the-art Seminar hall and Auditorium • The College has computers with internet facilities for both students and faculty to encourage the staff to use ICT for effective translation of the curriculum and teaching practices, i.e., use of ICT as pedagogy • College campus is Wi-Fi enabled • Students paper presentation competition was

arranged in which students were encouraged to use ICT for their presentations. • In administration-employee biometric system, admission and such other use ICT Infrastructure • College has good infrastructure with spacious and ICT enabled classroom including state-of-the-art auditorium and conference hall Infrastructure facilities for Academic and Administrative Activities: • Total Class Rooms - 32 • Library Information Centre and Reading Room (21) • Computer Lab - 2 • Business Lab - 1 • Audio-Visual Room/Board room -1 • Administrative Office -1 • Auditorium - 1 • Seminar Hall- 1 • Computers ----- • Multi-purpose Indoor activity centre - 1 • Optimal utilization of the infrastructure is encouraged • CCTV cameras facilitate strict vigilance • For the regular maintenance of computers, laptops, printer and LCDs, the institution has an Annual Maintenance Contract (AMC)

Research and Development

College has received the approval for the having Bengaluru Central University affiliated and approved Research center. • Faculty members are provided with financial support to present papers and publish their articles in various reputed journals. They are also encouraged to take up Doctoral studies • College has subscribed membership with libraries of premier institutes such as Indian institute of Management (IIM-B) and also with Bengaluru central university which allows our faculty to access journals and reference books for their teaching and research • Post-graduate students are encouraged to take mini projects which are socially relevant which brings in research environment in the institution • Awareness is created to the students by providing small research projects on relevant topics. For this purpose, college has a research committee through which students are trained to present papers at various platforms such as, class room presentations, and state and national level presentations. • Student research committee is formed to nurture their research approach, which help them to undertake small research projects. The students are given necessary guidance by the faculty members to present a paper in the

conference organized by other colleges.

- Subscription to e-journals through INFLIBNET and DELNET, which would help the faculty member is teaching as well as for their research
- Students are encouraged and guided by faculty members to present papers at National and International conferences. This helps the students to improve on their research writing skill

Examination and Evaluation

- Internal tests and examinations are conducted under the 'University exam model' which helps the students to get the feel of the Public exams. With respect to BBM viva-voce, the Department of Management conducts mock viva-voce for its students by the senior faculties of the College. BCA department also conducts mock practical exams to refresh the students about potential questions.
- The previous University examination question papers and Model papers are made available to the students in the Department Libraries.
- Assignments and presentations on subject related topics by the students (along with attendance and internal test marks) Rare the yard sticks to assess the students for assigning internal marks.
- With the introduction of CBCS, the University assigns marks for Extracurricular and Co curricular (ECCC) activities which are part of the assessment of students. For this, various activities centers such as NCC, NSS, Roctract Club and 21 other Activity Centers are established. Students under CBCS must register in any one or more of these Activity Centers. The coordinators of these respective Activity Centers monitor their student members in conducting activities on socially relevant issues. Based on the report submitted by the students, marks are assigned. This is one of the requirements of University Evaluation process.

Teaching and Learning

Teaching and learning outcome will be monitored both at Departmental level as well as at Institutional level For Students:

- Bridge course is offered to those students of 1st year BBA who are of science background, on the subjects relating to accounts,. These students are taught basics of Accountancy to enable them to understand the subjects of the course better.
- Add - on course

and certificate courses are introduced to enrich knowledge of the students. • Remedial coaching classes are conducted for the academically- weak students • Guest lectures are arranged for the students of all streams from the industry experts in their respective fields • Advanced learners are identified based on the qualifying exams through which admissions are made. These marks are considered as a yard stick for segregation of these students into sections • Awareness is created to the students by providing small research projects on relevant topics. For this purpose, college has a research committee through which students are trained to present papers at various platforms such as, class room presentations, and state and national level presentations. • Student workshops, group discussions, educational tours and assignments are done in order to get hand-on experience • Interclass and intercollegiate competitions are conducted which exposes the students to the competitive world. Students are also encouraged to participate in various competitions held in different colleges. • Students are encouraged and guided by faculty members to present papers at National and International conferences. This helps the students to improve on their research writing skill For Faculty members: • Faculty members are encouraged to use ICT as part of their teaching pedagogy. • Promotion of research activities in the institution, by establishment of Research centre in the college which scrutinizes the papers to be presented by faculty and students at various platforms • Student feedback is taken in order to overcome lacuna (if any) of the teachers, which improves the quality standards of teaching • Faculty members are encouraged to attend workshops, seminar and conferences held at other colleges to update their academic capabilities

Curriculum Development

The college is affiliated to the Bengaluru central University. The curriculum is developed and designed by the University. However, the college meticulously develops action plans for effective implementation of the curriculum provided by the University by preparing calendar of events with



due importance to our mission of providing Skill based and value based education. The curriculum for Certificate courses are developed by the institution and endorsement of the same are taken from the experts in the industry. For this purpose:

- MoU has been signed with NICT to provide Certificate course to enrich the knowledge on tally to students of B.Com, BBA and M.Com students.
- MoU has been signed with Career Launcher to conduct a Pre-placement Training to Final year Degree students.
- MoU with Herigange academy, of Chartered accountants who are our knowledge partners for conduct of Workshop and seminars relating to Taxation
- The college organizes Guest Lectures by industry experts frequently, throughout the academic year. These lectures help not only students but also the faculty to keep up with the recent advances in the industry sector.
- A special mention needs to be made of introduction of the study circle program , in which eminent personalities are invited to impart knowledge in an interactive manner to all the faculty members of Bangalore University at our college

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area    | Details  |
|----------------------|--|
| Administration       | <ul style="list-style-type: none"> <li>• Material Management - It involves managing the materials (products or services) and resources of the organisation. It starts from material requirement and planning, Indenting, Purchase Requisition, Purchase order, dispatch of goods, asset management, inventory control and ends with the final dispatch.</li> <li>• Human Capital Management - The College uses a the real time data for Human Capital Management which includes the complete employee life cycle starting from creation of employee position in an interphase called Success factor which holds the complete employee database such as personal information, job information, talent profile, attendance and leave management, compensation and benefits, payroll, employee separation process.</li> </ul> |
| Finance and Accounts | <ul style="list-style-type: none"> <li>• FICO - Financial Accounting and Controlling - The process involves end</li> </ul>   |

|                               |  |
|-------------------------------|--|
|                               | to end accounting starting from journal books to preparing of financial statements. It involves budget management, cost reduction techniques etc • FICA - Finance and Contract Accounting - involves end to end customer (student) fees management, vendor Management etc  |
| Student Admission and Support | • FICO - Financial Accounting and Controlling - The process involves end to end accounting starting from journal books to preparing of financial statements. It involves budget management, cost reduction techniques etc • FICA - Finance and Contract Accounting - involves end to end customer (student) fees management, vendor Management etc   |
| Examination                   | • The College is affiliated to Bengaluru Central University. The entire cycle from admissions to examinations are done through University Portal. (www.bcu.ac.in) The following services are rendered through the online portal<br>? Payment of Examination Fees ?<br>Uploading of internal assessment marks<br>? Generation of Hall Tickets ?<br>Examination Room matrix ?<br>Preparation of invigilation diaries and absentee statements( before and after examination) ?<br>Despatch of Answer booklets and bundle copy ?<br>Declaration of results |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                                      | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |  |  |                   |
| <a href="#">View File</a>                 |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|--|---|-----------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |  |   |           |         |   |   |
| <a href="#">View File</a>                 |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| <b>No Data Entered/Not Applicable !!!</b>       |                                 |           |         |          |
| <a href="#">View File</a>                       |                                 |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 5         | 5         | 2            | 2         |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students  |
|--|--|---|
| <ul style="list-style-type: none"> <li>• Medical insurance including accidental insurance to the employee and his/her spouse,</li> <li>• Loans from RV Employees associations at nominal interest,</li> <li>• Gratuity, EPF, EL, and Maternity leave</li> <li>• Concessional Seat to employees children,</li> <li>• financial support to faculty members to participate, present, and publish papers at national and international conferences and journals</li> <li>• Concession at RV dental hospital for treatment</li> </ul> | <ul style="list-style-type: none"> <li>• Medical insurance including accident insurance to the employee and his/her spouse,</li> <li>• Loans from RV Employees associations at nominal interest,</li> <li>• Gratuity, EPF, EL, festival advance and Maternity leave</li> <li>• Concessional Seat to employee children</li> <li>• Concession at RV dental hospital for treatment</li> </ul> | <ul style="list-style-type: none"> <li>• Personal and career Counseling,</li> <li>• Medical insurance including accident insurance</li> <li>• scholarships (from government, management and other agencies),</li> <li>• fee concessions for merit students</li> <li>• Payment of fees in installments for economically weaker students</li> <li>• Fee concession for sports achievers</li> <li>• Endowment prizes for academic toppers</li> </ul> |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

|  |
|--|
| <p>Internal and external financial audits are conducted at regular intervals. The college financial information will be maintained under two heads of accounts, 1. Government account (aided account)- which deals with government and UGC grants received and disbursement 2. Management account (unaided account) - under which two different types of account- such as unaided account and CCA account FICO and FICA, the tools of SAP are used for the purpose of maintenance of accounts. Internal auditors are appointed by the trust, to conduct audit on half yearly basis, and the external auditors will complete the audit process once a year. Any objections raised during the audit process, will be clarified by the accounts department with suitable explanation and documents. Finally the mandatory financial statements such as Income and expenditure, Balance sheet are certified by the auditors are submitted to the trust office.</p> |
|--|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government | Funds/ Grnats received in Rs. | Purpose |
|----------------------------|-------------------------------|---------|
|----------------------------|-------------------------------|---------|

|                               |   |     |
|-------------------------------|---|-----|
| funding agencies /individuals |   |     |
| nil                           | 0 | nil |
| No file uploaded.             |   |     |

6.4.3 – Total corpus fund generated

|        |
|--------|
| 142000 |
|--------|

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |            |
|----------------|----------|--------|----------|------------|
|                | Yes/No   | Agency | Yes/No   | Authority  |
| Academic       | No       |        | Yes      | IQAC       |
| Administrative | No       |        | Yes      | Management |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

|   |
|---|
| -parents along with the First Year students are oriented about the regulations of the College parents teachers meetings are held to update the progress of their wards and also to inform the attendance status oral feedback from the parents are taken and constructive suggestions are implemented |
|---|

6.5.3 – Development programmes for support staff (at least three)

|     |
|-----|
| nil |
|-----|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

|   |
|---|
| Introduction of SAP ERP English Language Lab introduction of certificate courses on digital marketing and stock market Approval of research center (commerce) |
|---|

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                               | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! |                                    |                         |               |             |                        |
| <a href="#">View File</a>          |                                    |                         |               |             |                        |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To  | Number of Participants |      |
|------------------------|-------------|------------|------------------------|------|
|                        |             |            | Female                 | Male |
| Self Defense Programme | 30/07/2018  | 30/07/2018 | 126                    | 53   |

|                                 |            |            |     |    |
|---------------------------------|------------|------------|-----|----|
| Self Defense Programme - Karate | 20/09/2018 | 20/09/2019 | 78  | 26 |
| Embroidery Classes              | 06/02/2019 | 06/02/2019 | 26  | 2  |
| Women's Day celebrations        | 08/03/2019 | 08/03/2019 | 120 | 0  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| nil   |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | 5                       |
| Provision for lift                                       | Yes    | 5                       |
| Ramp/Rails   | Yes    | 5                       |
| Braille Software/facilities                              | Yes    | 5                       |
| Rest Rooms   | Yes    | 5                       |
| Scribes for examination                                  | Yes    | 5                       |
| Special skill development for differently abled students | Yes    | 5                       |
| Any other similar facility                               | Yes    | 5                       |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| <a href="#">View File</a>                 |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |               |             |                        |
| <a href="#">View File</a>                 |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

E-waste collection was done by NSS along with eco-club students for safe disposal . The class room and the corridor of the college are spacious and are naturally lit, this helps the institution to minimally use the artificial light unless it is absolutely a requirement . Plantation of trees in campus and also outside (during NSS camps and such other activities) . Office and class rooms are monitored, that no lights, fans or air conditioners work during off hours and thus we reduce our electricity consumption . Students are sensitized to save the water and use of water economically . Rain water collection is done, and the same is used for watering the plants . Phased changing of conventional lighting to LED bulbs . Installation of Sewage treatment plant

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best practice - 1 Title of practice: 'Spandana' - Centre for Community services  
Context: The objective and purpose of any educational institution is not only to provide quality education to students but also to create a sense of concern and also responsibility towards society. College as an institution has its own Institutional social responsibility which it has to deliver to the society though its important stake holders - Students. Centre for community services has been established in the college to initiates the students to understand the issues with regard to community around them and try to contribute their little bit by engaging our students to bring in social justice to under privileged and socially deprived by trying to be an agent of change. Objective: • To enrich students educational experiences providing opportunities to - Participate in community engagement initiative that meet social needs. • Apply academic instructions to service projects that address the significant community issues. • Conduct action oriented research that makes significant contributions to the community and enhance leadership skills. • To engage with community in providing justice. • To create a sense of social responsibility towards society  
Practice: • On 8th Aug 2018 the Guest Lecture was Conducted by Mr. T. Raja (Auto Raja), He is the Founder of Home of Hope. • CCS students Visited on 8th Sept 2018 to New Ark Mission of India and Raised funds from Staff and Students to the extent of Rs. 41,000 and donated. • CCS Students Organized on 22nd Sept, 2018 -One day Mega Plantation program at Nosagere Panchayat, Malur, Kolar district Resource person for this event was Mahindra Finance, More than 1000 saplings Van Mahotsav were planted. • On 1st Oct 2018 the Wild Life Week is Celebrated In association with Bangalore Host Lions Club The Wilderness Club Lion Dr. Shashidar Ganjikatti, President, Bangalore Host Lions Club, Mr. T. Ramesh, Associate of ANCF Friends of Elephants, Lion J. Manjunath, Chairman, Environment Committee And A Special talk on Indian Elephants- Conservation Principles and Practices in India. Obstacles faced / Challenges • The reserved nature of the students to open up with respect to community related activities • Lack of exposure among the students. • Students had an inclination to serve the society, but were not sure of the way in which they can participate • Lack of knowledge regarding the issues of the society and the way they can address it Strategies adopted to overcome: • An student office bearers were appointed which various portfolios such as President, Vic- president, secretary and treasures • Co-ordinator of the Centre would frequently meet the members and the office bearers and involved them in planning the activities of the centre • Lectures were arranged to sensitize the students about the community relevant issues and the approach in addressing it • Senior student members of the centre would conduct the meeting with other members to bring in confidence in them

Best Practice - 2 Title of practice: Establishment of 'Student Council'  
Context: A student to exceed not only in academics, but also in co-curricular and extra-curricular activities has been prime objective and aspiration of the college. Our college organises numerous activities during every academic year which requires meticulous planning and execution. Instead of faculty members

only involving in conducting the college activities, Principal and HODs initiated to induct elected student representatives by establish in student council with various positions. This will also substantiate the motto of our institution - 'Education for wholeness' Objectives: • To actively involve student council in conducting all activities on the college • Participative decision making - involving students participate to share their views in all students related college activities • Involvement of students in planning organising and execution • To shoulder the responsibility of college along with faculty members in all endures Practice: • Students' council organized Interclass events, celebrated ethnic day and also teachers day, in which student representatives enthusiastically involved in making the occasion a great success • Students' council has also representation in IQAC • Academic vice-president will handle the academic activities of the college, in supporting the faculty members in organizing seminars/conferences and such other activities, whereas, sports vice-president will involving in systematizing the sports events which includes, inter-class, inter collegiate events, and also university sponsored events • College day celebration were also another mega event in which office bearers also with cultural committee faculty members took charge of not only conducting the event but also responsible for maintenance of discipline • Students' council along with NSS played a dynamic role in imparting awareness on the significance of polio vaccine, plantation of tree, traffic awareness • Council took the initiative along with Student welfare officer in identifying the students for participations in various inter-collegiate academic and cultural competition Obstacles forced / challenges: • Lack of exposure to the students in organising big events (including budgeting) • Reservations among students to open-up and actively participate in decision making Strategies adopted to overcome: • Guidance and monitoring by senior faculty members • Providing autonomy to the students council in forming the outline of every activity and corrective measures were suggested by the faculty members • All activity centers were having student representatives to have hand-on- experience Personality development programme were organised to equip them in leadership

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ssmrv.edu.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision - "Inclusive education for holistic development of individuals to meet societal requirements Motto - 'Education for wholeness'. In order to complement it, Systematic Training program for holistic growth of students ,one area that is thrust upon. Placement Cell is operating for students to enhance their employability skills and make them an Industry Ready Professional. All programs initiated by the Institution will equip the students to undertake quality jobs and materialize their career ambitions. The College conducts 'Pre placement Training' and ensures that the students are aware about the recruitment processes of various companies. Training the students includes training in processes like Interview techniques, Group discussions etc. The College hosts Campus interviews and deputed the students to various colleges, which host Campus pools for recruitment. Objective of this initiative • To enhance the employability of students • To Identify and bridge the gap between existing Curriculum and industry expectations. • To bring in overall growth in student's future and career path . • To improve the placement record and achieve 100 placement. In order to achieve the said objective, following is steps are Practiced to build their competency level and confidence. • Profiling - in

order to understand the inherent skills of the students, profiling of the students will be done. This will help the students to revisit this potentials and also plan for their future. For this purpose a systematic skill and attitude analysis will be done • Career counseling - Career counseling sessions will be help during the first year of their graduation. Here the students will be provided will the various opportunities/avenues available which can shape their future. This will also support students to prepare for the aspiring career. For this purpose resource persons from various walks of life are invited to share their views and enlighten our students. This includes. • Training 1. Domain Specific Training : In order to augment the domain knowledge • Certificate Program in Tally for 1st Year BCOM,BBM , MCOM Students to make them strong in accounting concepts. • Certificate courses on 'Digital Marketing' from NICT Computer education, 'Stock markets' from Finarc Institute and 'Business Analytics' from Noble Business School. • Certificate courses on 'Python programming with Django framework' from Abstream Technologies and 'Python Programming with Tkinter and SQLite3' from RATS Technologies for BCA students 2. Personality Development Training: Certificate Program in Personality Development and Soft Skills for all 2nd Year Students . Training is given on • English communication • Corporate etiquette • Time Management • Goal Setting • SWOT Analysis 3. Pre- Placement Training Certificate Program in Pre-Placement Training is provided for all final Year students to prepare them for final assessment. For this purpose we have associated with professional institute NICT for providing Training on - • Aptitude skills • Comprehensive skills • JD skills • Interview skills • Placements Entrepreneurship - Placements - placements office will invite companies to provide placements to the eligible and potential candidates. The Placement record is 96

Provide the weblink of the institution

<https://www.ssmrv.edu.in>

### **8.Future Plans of Actions for Next Academic Year**

• Introduction of new Certificate courses under School of Under graduate and Post Graduate courses • Introduce new course in BBA (Aviation). • To conduct workshop on AQAR for teaching and administration staff • To train students with focus on employability and entrepreneurship • To build a harmonious relationship with students and society by organizing rally / street plays / camps • To continue the preparation for the NAAC 4th cycle