

YEARLY STATUS REPORT - 2020-2021

| Par | rt A | |
|--|---|--|
| Data of the Institution | | |
| 1.Name of the Institution | Sivananda Sarma Memorial RV College | |
| Name of the Head of the institution | Dr S Anil Kumar | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| Phone no./Alternate phone no. | 08068240999 | |
| Mobile no | 9341220659 | |
| Registered e-mail | principal.ssmrv@rvei.edu.in | |
| Alternate e-mail | iqac.ssmrv@rvei.edu.in | |
| • Address | 36th Cross East End B Main Road, No.17, 26th Main Rd, 4th T Block East, Jayanagar, Bengaluru, Karnataka 560041 | |
| • City/Town | Bengaluru | |
| • State/UT | Karnataka | |
| • Pin Code | 560041 | |
| 2.Institutional status | | |
| Affiliated /Constituent | Affiliated | |
| • Type of Institution | Co-education | |
| • Location | Urban | |

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| • Financial Status | | | Grants | -in a | iid | | | |
|---|-------------------|--|--------|---------------------------|----------------------|-------------|-------|-------------|
| • Name of | the Affiliating U | niversit | y | Bengaluru City University | | | | |
| • Name of | the IQAC Coord | linator | | Dr Nagaraj M S | | | | |
| • Phone No |). | | | 99860 28874 | | | | |
| Alternate | phone No. | | | 08068240999 | | | | |
| • Mobile | | | | 99860 | 28874 | | | |
| • IQAC e-r | nail address | | | iqac.ssmrv@rvei.edu.in | | | | |
| • Alternate | Email address | | | nagaraj.ssmrv@rvei.edu.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | | https://www.ssmrv.edu.in/wp-content/uploads/2021/09/SSMRV-College-AQAR-2019-20.pdf | | | | | | |
| 4.Whether Acad during the year | | prepar | ed | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | | https://www.ssmrv.edu.in/agar-202 0-2021-supporting-documents/ | | | | | | |
| 5.Accreditation | Details | | | | | | | |
| Cycle | Grade | CGPA | A | Year of Accredita | ation | Validity fr | om | Validity to |
| Cycle 3 | A | 3 | .01 | 201 | 7 | 22/01/20 |)17 | 21/02/2022 |
| 6.Date of Establ | ishment of IQA | .C | | 09/04/2004 | | | | |
| 7.Provide the lis | • | | | | C etc., | | | |
| Institutional/Depretent /Faculty | | | Agency | | of award luration | A | mount | |
| nil nil ni | | .1 | | nil | | 0 | | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | Yes | • | | 1 | | | |
| | | | | l | | | | |

View File

• Upload latest notification of formation of

IQAC

| 9.No. of IQAC meetings held during the year | 24 |
|--|-----------|
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| If yes, mention the amount | |

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Introduction of Skill Integrated Learning Programme to enable industry embedded technology courses - Introduction of various Academic Clubs for knowledge updation about the changes brought about in various industries. -organized International webinar on English Literature - Social Commitment and Management Lessons - conducted a National Level Online seminar in association with NAAC on the Topic - The Role of IPR in present economic Scenario - Prospects and Challenges. - Organised an Inter-institutional Developement Programme for both teaching and non teaching staff -

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| •Establishment of Academic clubs at all courses | •Academic clubs were introduced at BBA, BCA,B.Com and M.Com • B.com - Accounting Club, Taxation Club and Research Club • BBA - Finance Club, and Marketing Club • BCA - Hackathon Club • M.Com - Finance club • Various activities were organized by said clubs for students and faculty members |
| •To introduce add-on and certificate courses | BBA and BCA introduced certificate courses • To name a few - ? BCA - Establishment of ETDCA lab (first of its kind in UG colleges) in association of Abstreem Technologies, Hong Kong and a certificate course of the same ? BBA - online certificate course from National stock exchange on `Fundamentals of Capital Markets' ? Introduction of skill Development courses for integrating technology enabled industry relevant courses. |
| •To conduct staff enrichment programme (both for teaching and non teaching staff) | Conducted a session on Positive Attitude, Self-Awareness and Self Esteem exclusively for non teaching staff • Conducted a session on Effective Classroom Management exclusively for teaching staff |
| •To conduct a seminar in association with NAAC | Organized a 2 day National level online seminar on The Role of IPR in the Present Economic Scenario - Prospects and Challenges in association with NAAC |
| To continue with Faculty study circle - A Knowledge Sharing Program | 6 sessions on various contemporary topics were held under Faculty study circle • • The sessions included 'Mind your |

| | language' from department of English, and others relating to Commerce - Contemporary Cost Accounting practices and such others |
|--|---|
| •To create research culture among students and staff | A Research Club was introduced by department of commerce to sensitize students and staff about the research culture • Sessions on enhancing research skills were conducted both for students and faculty members • Faculty members and students were encouraged to present/publish papers • Total numbers of papers - Faculty members- UGC care - 28, books and chapters - 48, students 20 • Webinar on 'Essence of Research and its Facets' was held |
| •To organize International seminars | Two International seminars were organized online by Dept of Commerce and Dept of English respectively |
| Sensitization the staff about the new format of AQAR | •IQAC cell of the college of awareness sessions on the preparation of AQAR and for NAAC • Sessions were conducted for Teaching and non-teaching separately |
| •To continue with the good work of previous year by various activity centers | •NCC, NSS, Eco-club, Health center, Rotaract club, Center for community services continued with their remarkable work by performing their routine activities that would bring in change in an individual and society at large |
| 13. Whether the AQAR was placed before statutory body? | No |
| Name of the statutory body | |

| Name | Date of meeting(s) | |
|--|--------------------|--|
| Nil | Nil | |
| 14. Whether institutional data submitted to AISI | НЕ | |
| Year | Date of Submission | |
| 2020-21 | 19/02/2022 | |
| Extended | d Profile | |
| 1.Programme | | |
| 1.1 Number of courses offered by the institution across during the year | all programs | |
| File Description | Documents | |
| Data Template | <u>View File</u> | |
| 2.Student | | |
| 2.1 | 1879 | |
| Number of students during the year | | |
| File Description | Documents | |
| Institutional Data in Prescribed Format | <u>View File</u> | |
| 2.2 | 939 | |
| Number of seats earmarked for reserved category a Govt. rule during the year | s per GOI/ State | |
| File Description | Documents | |
| Data Template | <u>View File</u> | |
| 2.3 | 523 | |
| Number of outgoing/ final year students during the | year | |
| File Description | Documents | |
| Data Template | <u>View File</u> | |

| 3.Academic | | |
|---|-----------|-----------|
| 3.1 | | 59 |
| Number of full time teachers during the year | | |
| File Description | Documents | |
| Data Template | | View File |
| 3.2 | | 53 |
| Number of sanctioned posts during the year | | |
| File Description | Documents | |
| Data Template | | View File |
| 4.Institution | | |
| 4.1 | V | 29 |
| Total number of Classrooms and Seminar halls | | |
| 4.2 | | 49,37,573 |
| Total expenditure excluding salary during the year (INR in lakhs) | | |
| 4.3 | | 169 |
| Total number of computers on campus for academic purposes | | |
| Part B | | |
| CHIPPLOTIL A D. A CIPPLOTEC | | |

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sivananda Sarma Memorial R.V. College is affiliated to Bengaluru City University. The University, through its board of studies, has implemented a Choice Based Credit System (CBCS) for all its Undergraduate and Postgraduate courses. Our faculty members have been members of the Board of Studies and the sub-committees and have substantially contributed to the curriculum development.

The College ensures effective curriculum delivery through a systematic and strategic transparent mechanism:

- The College follows the Academic Calendar issued by the University and executes it rigorously.
- The Heads of Departments conduct the departmental meetings in blended mode to distribute the workload, allot subjects, plan the activities of the department, and to review the completed syllabus.
- The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments.
- The Time Table is prepared by respective departments and the Syllabus link of the University and the timetables are provided to the students.
- Lesson Plan is prepared by every faculty member at the beginning of the semester
- They record the conduct of teaching and practicals in the work diary. At the end of every month, the work diary and the lesson plan are compared which helps the faculty to identify the gap (if any) and make necessary arrangements.
- The Faculty members engage in extra classes as and when necessary.
- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical subjects.
- The students maintain the practical records and the results are certified by the faculty member along with HOD.
- The faculty members use ICT-enabled tools along with chalk and board for effective content delivery.
- Teaching Pedagogy like Seminars, Group discussions, quizzes, Case studies are implemented for effective delivery of the curriculum.
- Study materials, notes, and question banks are provided through Google Classroom and mails.
- Group projects are assigned to teach them team spirit, sharing and developing presentation, research skills.
- Social Media such as YOUTUBE, Whatsapp, etc. are used for effective teaching.
- The college encourages the faculty to participate in Workshops and

Orientation Sessions to update their knowledge of the subject.

• Resource persons and experts are invited to guide and orient teachers for effective curriculum translation.

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://www.youtube.com/c/ssmrvcollege/playl ists |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before the commencement of each semester, BCU notifies an academic calendar for all the programs, which contains the date of commencement, the last working day of the semester, and dates for semester-end theory and practical examinations.
- The College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE).
- The College prepares an institute-level calendar and subsequently, every department prepares its calendar.
- The Institute calendar of events includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs.
- The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities.
- Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members.
- Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.
- Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students.
- The internal assessment test timetable prepared by the examination committee is published to stakeholders and conducted as per the schedule.
- Post IA tests, evaluation of answer scripts, and consolidated mark sheets are prepared by the respective Class Teachers.

- Continuous evaluation and assessments are also done for laboratory courses, project work, and seminars.
- Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation.
- As per the laboratory rubrics, the internal test is conducted at the end of the semester.
- The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

In case of revision of the academic calendar by the university, the college incorporates the necessary changes accordingly.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Minutes of relevant Academic Council/ BOS meetings | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

80

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | <u>View File</u> |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1215

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has conducted 15 events cutting across issues involving professional ethics. gender sensitization, human values, environment and sustainability. To emphasise the need for professional ethics, the centre for ethics and self Governance

organised more than 9 events which included a 2-day online workshop on critical thinking, a 2-day National level seminar on Emotional health and spirituality (conducted in association with Akshaya Patra Foundation), a youth-centric programme on "set back to come back" in association with Youth Empowerment club, ISKCON. Out students have served as covid warriors and vaccination officers and their efforts have been recognised by BBMP and by various NGOs. This is a reflection of the ethical values for which the institution stands for. The Civil defence unit of SSMRV College distributed food kits on two different occasions one to the local community and another to a remote village called Hullahalli near Anekal Thaluk, they also took up the painting of a Govt School near Cheelur, Ramanagara Dist. Workshops on Freedom and True Feminism and a special workshop on the occasion of international women's day were organised by the Women Empowerment cell. Apart from the above initiatives, there were blood donation camps, swach bharath drives, free eye checkup camps organised by various activity centres.

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <u>View File</u> |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

249

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <u>View File</u> |
| Any additional information | <u>View File</u> |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|--|
| Upload any additional information | <u>View File</u> |
| URL for feedback report | |
| | https://www.ssmrv.edu.in/agar-2020-2021-supp |
| | orting-documents/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

713

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1175

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

- 2.2.1 The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners
 - The noticeable characteristics of slow learners are their deficiency in basic skills and in comprehending abstract ideas, unsystematic and careless study/work habits.

The slow learners are assessed through one of these methods

- Results in the Qualifying examination
- Results of their internal examinations
- Mentoring system
- Measures to help Slow learners in college:
- Providing remedial coaching in any particular subject by the respective subject teacher
- Giving shorter assignments with more variation, repeating work in various forms, giving more hands-on work.
- Discussing previous year's question papers and mentioning the methods for solving the same.
- Maintaining records of slow learners and tracking their

progress.

- Individual attention is provided by the class teacher and subject learners
- Activity-based learning can be used to teach slow learners.
- Incorporating individualized learning materials.
- Providing peer tutoring through advanced learners.

ADVANCED LEARNERS:

Measures to help Advance Learners:

- Providing them with reference books and study materials
- Providing them professional video links to aid their learning
- Enabling extended library use
- Engagement in peer teaching
- Writing assignments on more challenging topics, advising them
 to participate in group discussions, quizzes to develop
 analytical and problem-solving abilities in them and thereby
 improve their presentation skills.
- Motivating them to involve in research projects to inculcate research orientation and higher studies aspirations.
- Students are encouraged to take up competitive exams

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1879 | 53 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The Course Outcome of all the programmes conducted at the SSMRV college hasbeen uploaded on the college website by the respective faculty members.
- Faculty Members have been trained to create their own websites and upload the Lesson plans before the commencement of each academic year.
- Formal Orientation has been regularly conducted for the class teachers and subject teachers regarding course content creation, course objectives and course outcomes.
- The orientation programme was conducted for the Parents and Students at the beginning of the Academic Year regarding the Programmes offered at the College, course objectives and outcomes. They were also briefed and doubts clarified during the classroom interactions by the respective class teachers.
- The Lesson Plans are well articulated with clear mentioning of the Course Outcome in lucid and simple language for the student to clearly understand.
- The course outcomes have been conceived in alignment with the sub-sections of the course justifying the relevance and significance.

Any change in the syllabus is oriented by the University to the teachers for them to incorporate in the upcoming academic year

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- •College has 15 ICT enabled classrooms and ICT enabled state-of-theart Seminar hall and Auditorium
- •The College has computers with internet facilities for both students and faculty to encourage the staff to use ICT for effective translation of the curriculum and teaching practices, i.e., use of ICT as pedagogy College campus is Wi-Fi enabled
- Students' paper presentation competition was arranged in which students were encouraged to use ICT for their presentations.

- •In administration- employee biometric system, admission, and such other use ICT
- •SAP-ERP has been introduced by our management for more transparency and accuracy Infrastructure
- •College has good infrastructure with spacious and ICT enabled classrooms including

state-of-the-art auditorium and conference hall Infrastructure facilities for Academic

And Administrative Activities

•Total Class Rooms - 32

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | <u>View File</u> |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of the faculty members authenticated by the Head of HEI | <u>View File</u> |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

330

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sivananda Sarma Memorial RV college is affiliated to Bengaluru City University and adheres to the syllabus laid down by the said

university. Regulations and the frequency of conduct of the internal assessment will be followed as per the guidelines issued by the affiliated university from time to time.

- An examination committee has been constituted under the chairmanship of the principal and the senior faculty member will be appointed as convener of the committee, who coordinates and executes the regulations laid down by the affiliated university
- Faculty members take a detailed discussion on the university question paper format and give the students a clear understanding of what to expect and what is expected in the examination. Students are also made aware of the University evaluation process by explaining the allocation of the marks for each answer.
- Tests are conducted as per the university calendar of events.
 The test paper, mid-semester, and preparatory question papers will be as per the template of the university examination question paper
- The evaluated answer sheets will be distributed to the students and the mistakes (if any) will be intimated individually and the correction of the same will be informed.
- The answer papers will be given to students and allowed to compare their marks with others and also open for any queries about the way the valuation is done
- These tests allow the faculty members to continuously assess and track the students' progress. This allows for identifying the slow learners and advanced learners. Peer teaching and remedial coaching would allow each of them to help each other. Peer guided learning methodology has been used to help slow learners to update with subject knowledge and to catch up with their peers.
- With regard to the frequency of the tests/exams, university regulations will be followed - 1st test, mid-semester exams, and preparatory exams (to gauge students' preparedness at each stage). Apart from this, class tests will be held by the subject teachers, after the completion of each chapter. (Generally, these class tests will be objective types, to test the conceptual knowledge)
- The affiliated university follows the 70-30 model (70 marks for theory semester exams and 30 marks for continuous evaluation). The 30 marks have been segregated into 10 each for attendance, assignments, and overall performance including their contribution to activity centers. The marks of the same will be displayed before it is uploaded to the university

- portal. Any discrepancy/issues in this regard will be sorted, and then uploaded to the portal
- Considering the pandemic situation during the academic year -2020-2021, most of these tests/exams were held online. During online exams, the question paper was sent to students online, and students sent the scanned answer sheets. For this purpose, Google drive was used.
- The Principal conducts monthly review meetings, department wise to discuss the improvements in the students' performance.

| File Description | Documents |
|---------------------------------|--|
| Any additional information | <u>View File</u> |
| Link for additional information | |
| | https://www.ssmrv.edu.in/agar-2020-2021-supp |
| | orting-documents/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The evaluated answer sheets of the tests are distributed to the students in the class and discussed. Any issues relating to the allotment of marks and way of answering are redressed either in the class or after class hours.

- •In case of online exams, the answer sheets will be scanned and sent back to the google drive link sent by the respective subject teacher. The valuation of the same will be done and sent back to the students which would help the students to evaluate their progress. Any clarification/suggestion required will be provided from time to time
- ·As per the regulation of the university, other than tests/exams, students' participation in presentations, assignments, attendance will be given weightage for assessing their internal marks.
- Due to health reasons or any other inevitable circumstances, if any student is not able to take up exams, they will be given an opportunity to rewrite the internal exam/test and the score of the same will be considered for internal marks
- the Same approach will be monitored for the students who had to miss their tests/exams due to sports representation, NCC/NSS, and even for students whose exams of professional courses clash with our internal test/exams

- ·Internal marks of the University are displayed on the Notice Board. Any issues relating to the Grading or marks are addressed by the respective subject teacher under the supervision of the Internal Assessment Committee'.
- •The long impending grievance of the students, which restricted from participating in sports, cultural and co-curricular activities have been resolved to a very great extent

Grievance redressal with reference to Evaluation at the university level:

The College has a dedicated Liaison officer who resolves the issues of discrepancy in University results. (if any)

- •Students can apply for the photocopy of their answer sheet from the University by paying a nominal fee. They can check the way the valuation has been done and recheck the total and apply for retotaling to check for a mistake if any.
- ·Students can apply for revaluation by paying a fixed amount prescribed by the University.
- ·Challenge valuation is also permitted by the university if the student is not convinced with revaluation.
- •The University also has formed a Student Grievance Cell which considers matters of both Internal Grades as well as the Grades of End Semester Examinations conducted by the University

| File Description | Documents |
|---------------------------------|--|
| Any additional information | No File Uploaded |
| Link for additional information | |
| | https://www.ssmrv.edu.in/agar-2020-2021-supp |
| | orting-documents/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes help faculty and students come to a common understanding of the purpose and goals of a course or academic program. By providing clear and comprehensive learning outcomes, faculty begin to provide a transparent pathway for student success.

- The Course Outcome of all the programmes conducted at the SSMRV college has been uploaded on the college website by the respective faculty members.
- Faculty Members have been trained to create their own websites and upload the Lesson plans for before the commencement of each academic year.
- Formal Orientation has been regularly conducted for the class teachers and subject teachers regarding course content creation, course objectives, and course outcomes.
- The orientation programme was conducted for the Parents and Students at the beginning of the Academic Year regarding the Programmes offered at the College, course objectives, and outcomes. They were also briefed up and doubts clarified during the classroom interactions by the respective class teachers.
- The Lesson Plans are well articulated with clear mentioning of the Course Outcome in lucid and simple language for the student to clearly understand.
- The course outcomes have been conceived in alignment with the sub-sections of the course justifying the relevance and significance.
- Any change in the syllabus is oriented by the University to the teachers for them to incorporate in the upcoming academic year.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://www.ssmrv.edu.in/agar-2020-2021-supporting-documents/ |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution ensures that the outcome evaluation is done to determine how well the program achieved its defined objective after the completion of the course. Following are the various parameters that would gauge the attainment of the program and course outcomes

•Since our institution is predominantly an under graduation college, there is always a scope for higher studies. All our under graduation courses strive towards it. There has been a considerable number i.e.133 students who have opted for higher education such as MBA,

- M.Com, MCA, and such other postgraduate courses in their respective fields viz., B.Com, BBA, and BCA
- One of the important course outcomes is that it provides employment opportunities. The affiliated university ensures that all its courses provide knowledge and skill that would help the candidates to fetch employment in their respective domains. To testimony for the same is our placement records. Our students have been placed in reputed organizations namely Infosys, TCS, First source, Cognizant Technology solution, and others. Out of students who opted for placement, have 273 has been placed, making it up to 71.25%. These placements have happened during the pandemic conditions
- •The program and the courses offered by the affiliated university encourage students to take up professional courses such as CA, CMA, ACS, and others. College inspires the students to enroll in these courses by organizing counseling sessions from the respective institutes. College also ensures that the students will judicially balance both the courses by providing essential support from college and faculty members. To substantiate it, we have 36 students who have enrolled and several students have successfully completed the said professional courses.
- •Entrepreneurship is being encouraged, by the introduction of a course in all our programs. In order to inspire students to take up entrepreneurship, the college has established an ED cell, which arranges sessions by the entrepreneurs of startups, who would give tips for the formation of their own businesses. Students are encouraged to participate in 'Business Plan' competitions at IIMs' -during 2020-21, the competition was held at IIM-B. Only a marginal section of students have taken up entrepreneurship, but it is a very considerable step toward a larger objective
- ·Parents Teachers' meetings are held by the respective departments at regular intervals in order to gauge students' performance. Faculty members will update the students' progress on their parents. Feedback from the parents about the interest of their ward, is also an indicator to check whether the student's advancement is aligned with the course outcome/program outcome

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

425

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssmrv.edu.in/agar-2020-2021-supporting-documents/

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has catalyzed an environment for innovation. Our Institution provides a healthy atmosphere and the facilities

available on campus are self-contained comprising everything that students and teachers on campus would ever require. Such as,

- In association with the RV Institute of Management, the institute provides Innovation and Incubation Centre with an aim to help students reach their highest aspirations. All required facilities are provided and Guidance is extended to the students. It hopes to bring forth a revolution in how and what students learn ad achieve while in college.
- RV Skills: Institute has established Value Added Courses likeAdvance Diploma in Data Analytics and in Digital Marketing.
- International Skill Development Course (ISDC): Offered Professional Courses such as C A, ICMA, ACCA, CMA.
- Certified Courses offered: Artificial Intelligence, Cloud Computing, Cyber Security, Tally. ERP 9 - SAP, Business Analytics, Digital Marketing, Logistic Supply Chain Management, etc.
- Finstock: This Centre trained teachers, PG, and UG students. workshops are taught by our practitioners having immense experience and in-depth capabilities in every aspect of banking and capital markets.
- Remedial Coaching Centre: Remedial Teaching is to help students who have fallen behind to learn to the best of their ability and to bring them back in mainstream classes.
- MUN 2020 Model United Nations, an educational simulation in which students can learn about international relations, organized with the goals of furthering understanding of the Nation.
- Alumni are in constant touch/update/interaction through official mails/WhatsApp groups/face book official page/ LinkedIn/ Alma Connect.

- Students are encouraged to be actively involved in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers, and also for obtaining patents.
- Orientation Programme for CMA and CS Courses organized with an aim to make students inculcate awareness about the foundation courses.
- Investor Education Program for UG & PG Students on "BSE-Capital founder, Lotus Know wealth; Market Awareness Programme" apart from the course studies students get knowledge about the corporate world.
- Industrial Visit, Brainstorming Session, Workshop on Artificial Intelligence and Machine Learning, Guest Lecture on Cloud Computing.
- Faculty Study Circle: "An Initiative for Knowledge sharing" a platform is set to provide relevant programs. It is designed to enhance teaching and learning skills. FSC provides a forum to share and discuss ways to access knowledge and also to promote interdisciplinary collaboration, which helps faculty adopt effective educational practices.
- Guest Lectures: The purpose of conducting the FDPs and guest lectures is to equip the students with more insights into the subjects by interacting with experts from industry and academia.
- Career guidance and counseling: To create awareness and build required competencies among the students' various seminars and guidance workshops to enhance students' capacity for placement and career guidance.
- Research Centre: The research club was established as a step towards bridging the gap between theoretical knowledge and research-based education for the teachers and students. The

club aims to focus on instilling research skills in teachers, students' mind mapping, and applicability in problem-solving.

- In the institution there is the English Literary Association, Sanskrit Literary Association, Kannada Literary Association, Women empower Association, N.S.S. Sports Skill and Entrepreneurship development center and Multidisciplinary approach in Literature through which students and faculty members are encouraged to undertake innovative activities which are helpful for the creation and transfer of knowledge. Activities conducted by language associations are helpful to enhance the skills of language and creative thinking. Competitions in essay writing, debating, elocution, are organized to bring out the hidden potentials of students.
- Sirisambhrama the concept chosen a Tribal Carnival to create awareness about tribes, their lives, and practices.
- Adequate provision is made for the library to procure books and journals, e-journals references. The library is equipped with Inflibnet (Information and Library Network) Delnet Technologies for the optimum utilization of information

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supporting-documents/ |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | <u>View File</u> |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

48

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes numerous extension activities to sensitize the students toward community needs. The Institute encourages regular engagement and involvement of staff and students with the neighborhood community for their holistic development. Our college actively participates in social service activities leading to their overall development. The college has activity centers like NSS and NCC which are mainly responsible for the holistic development of the students through extension activities. Each department also conducts extension activities to make students aware of the social issues and help them to take up their responsibility to work toward a better society as a whole.

Every Year, various programs are organized under which students and staff participate voluntarily in community-based activities within the neighborhood. Various awareness programs, workshops, rallies, and roadshows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization, and digital payment, and empowerment of girls.

- Other than NSS and NCC units, the various other departments of the college are intended about its responsibilities for molding students into responsible citizens of the country by making students aware of social issues through various programs. The health club of the college organizes various programs for the overall wellness of the students and teachers. It enlightens the students about healthy living, mental health awareness, and blood donation camps. The club conducted a camp on pulse polio to spread awareness about the importance of polio vaccination.
- In this pandemic, the students have volunteered to work for Covid testing centers and Covid Screening during the SSLC examination in the neighborhood institutions.

• like Environmental Awareness, Personal Health, and Hygiene Health Check-Up Camps, Blood Donation Camps, Dental Check-Up Camps, Eye Check-up Camp, Pulse Polio Drive, Awareness on "Diabetes", National Youth Festival, Oath-taking Session against Corruption, Vigilance Awareness Week, Walkathon Event, Awareness on "Diabetes", National Youth Day - Swami Vivekananda - An Eternal Inspiration to the Youth in association with Disha Foundation, Counselling Session, " in association with NIMHANS Well Being Centre, etc,

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters | <u>View File</u> |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

574

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

35

| File Description | Documents |
|--|------------------|
| e-copies of related Document | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms

- The College has 39 spacious classrooms with good ventilation.
 Each classroom has a sufficient seating capacity of 80 students and above.
- Every classroom has a sufficient number of desks, a chair, a podium, and a glass board.
- Each classroom is provided with ICT facilities and Wi-Fi connections to enable interactive blended learning.
- computing equipment
- All departments are provided with desktops, laptops, printers, and LAN connections with good internet speed.
- The college has an air-conditioned Auditorium with 250 seating capacity. LCD and Audiovisual facilities are enabled to conduct seminars, workshops, and guest lectures. Students are regularly involved in the presentation of topics by making use of these facilities. Intercollegiate competitions are also conducted.
- A seminar hall with Air conditioning, an audio-visual facility, and a projector is located on the first floor with a seating capacity of 100. This serves good for conducting Paper presentations for students, workshops and seminars are on regular basis.
- There are 2 labs and 1 Data Centre located on different floors

- of degree block. Computers and other equipment in the lab are well maintained and regularly upgraded.
- Computing equipment available to students consists of 130
 personal computers with an internet facility (LAN) and the
 adequacy of laboratory equipment. The uninterrupted power
 supply is provided on the college campus through UPS and
 generators.
- BLR Express TCS ION
- Library
- The library is equipped with a Wi-Fi facility for 10 systems for the benefit of the students. It also has the facilities like UGC network resources, INFLIBNET, DELNET, and SC/ST book bank facility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
 - The cultural activities are conducted in the auditorium, open quadrangle, multipurpose hall depending on the event.
 - A seminar hall is provided to conduct Inter class and Intercollegiate competitions.
 - An open-air stage (quadrangle) is used for celebrating National Festivals and the college functions like Inauguration of classes, college day, Alumni meet, Freshers' talent identification, sirisambrama, Yuva fest, and other activities.
 - The sports area is about 1.3 acres of adequate space earmarked to play outdoor games like volleyball, netball, throw the ball, kabaddi, kho-kho, Handball, softball, and Football.
 - One multipurpose Indoor activity center is available on the ground floor with facilities for indoor games such as chess, table tennis, carom,
 - A gym room is provided with the necessary equipment.
 - A Multipurpose Indoor activity centeris available to conduct yoga, meditation ,and karate classes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

| File Description | Documents |
|--|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49,35,490

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | <u>View File</u> |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- College Library is facilitated with ICT- enabled technology and the service provider name is Environ Software private limited (LIBSOFT). The library is Partially Automated and enabled with DELNET, INFLIBNET, EDU SAT.
- It also has membership with Libraries of Indian Institute of Management, British council library, National Institute of Personnel Management , and Mint Books.

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | <u>View File</u> |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- 1. College has upgraded its IT facilities by purchasing 4 smart TV which is being set up at various locations at the college. These smart TVs are used for training purposes as well as for teaching.
- 2. Projectors were purchased in the year 2020-21 for the upgradation of the Auditorium and Seminar hall. Also, 3 printers were purchased in the same year for various departments.
- 3. The College has purchased laptops for faculties and there
 are also computers with internet facilities for both students
 and faculty to encourage the staff to use ICT for effective
 translation of the curriculum and teaching practices, i.e.,
 use of ICT as pedagogy
- 4. College campus is Wi-Fi enabled
- 5. Students' paper presentation competition was arranged in which students were encouraged to use ICT for their presentations.
- 6. In administration- employee biometric system, admission and such other use ICT
- 7. SAP-ERP has been introduced by our managements for more transparency and accuracy Infrastructure
- 8. College has good infrastructure with spacious and ICT enabled classroom including
- state-of-the-art auditorium and conference hall Infrastructure facilities for Academic and
- Administrative Activities:
- • Total Class Rooms 39
- 9. Library Information Centre and Reading Room (21)
- ComputerLab 2
- Business Lab 1
- AudioVisual Room/Board room -1

- •Administrative Office -1
- • Auditorium -1
- Seminar Hall- 1
- Computers --160
- • Multi-purpose Indoor activity center- 1
- 10. Optimal utilization of the infrastructure is encouraged
- 11. CCTV cameras facilitate strict vigilance
- For the regular maintenance of computers, laptops, printers, and LCDs, the institution has an Annual Maintenance Contract (AMC)

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

4.3.2 - Number of Computers

184

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in the Institution

| C.10 | - 30MBPS |
|------|----------|
| | |

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,02,67,487.62

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Each department has a faculty meeting, decides the requirements with regard

to academic and laboratory requirements and then submits the budget requirements annually to the principal. The Principal discusses it with the HODs of the respective department of the college and forwards the same to the management and the management will place it before the finance committee of the trust for approval. After it is approved, further processes will be taken by the head of the institution. The aim is to upgrade the existing infrastructure to meet the continuously growing needs of academic activities.

• A Detailed plan to meet future requirements of the infrastructure is also included in the

strategic plan.

- It is the policy of the management to make sincere and committed efforts to expand the infrastructure. To name a few, Classrooms have been renovated, ICT-enabled classrooms were increased, introduction of SAP-ERP, and so on.
- The Teaching-Learning process is enhanced in the institution through well-ventilated classrooms with LCD Projectors.
- Internet connection with Wi-Fi in computer labs, Departments, and offices.
- Computerized Library with Internet Connection facilities to students for student and faculty members through Network Resource Centre

- Learning resources in the form of journals and E-Resources are expanded every year in order to enhance the research activities. For maintenance and upkeep of the physical infrastructure, facilities, and equipment including computers, the college has centralized maintenance for the entire campus. Following mechanisms are followed There is a full time chief engineer appointed by the management to attend to the faults, repairs on the regular basis.
- Regular practice of maintenance of library books is done by the library staff. For the regular maintenance of Computers, laptops, the printers the institution has an Annual Maintenance Contract (AMC) with M/S. Gurudev Infotech ltd.
- An Annual Maintenance Contract(AMC) is also taken for the maintenance of the intercoms, photocopy machines, Invertors, and generators
- The services of carpenters, plumbers, electricians for repairing work such as repairs of furniture, cleaning up of water tanks, plumbing, electrical fittings, water filter cleaning are available on regular basis by respective contractors who are referred by management.
- Support staff appointed in the college is involved in cleaning and maintenance of the

building and campus.

- A maintenance team is outsourced for the upkeep of cleanliness and daily cleaning of restrooms.
- Personnel are employed for the maintenance of the garden.
- 24X7 security personnel guard the college

Sports complex:

- It has indoor and outdoor games facilities with a well-equipped gym,
- •Qualified couch for American Football, Athletics, and other outdoor sports.
- Indoor games facility will be provided in the multi-purpose hall.
- Gym equipment and sports grounds are maintained by support staff

Library:

- Library has more than 10,000 books and reference collections of national and international journals
- It has magazines, newspapers, and books relating to competitive examination
- Reference books and e-journals through INFLIBNET and DELNET have been subscribed to help the faculty members with research related.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

144

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

405

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|------------------|
| Link to Institutional website | www.ssmrv.edu.in |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | <u>View File</u> |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

198

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | <u>View File</u> |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

134

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description | Documents |
|---|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| \wedge |
|----------|
| |

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A students council is established in Sivananda Sarma Memorial RV College.

The process of selecting the Office bearers are as follows:

- Each class elects its Class Representatives Among the Class Representatives, the appointment of the office-bearers of the Student Council is done by personal interview
- The positions in the Council are President, Vice- president, Secretary, joint secretary, and the Member Constitution: The council constitutes students representatives of all streams. Representation of women is mandatory.

The Institution constitutes various Activity Centers functioning under the patronage of the Principal, and the Student Welfare Forum.

Major activities of the student forum are:

- To conduct the assembly, maintain discipline and cleanliness in the Institution.
- To convey the grievances of the students to the convened authorities.
- To organize functions like Farewell party, Teachers' day, Ethnic day, Talents Hunt, etc.
- To create a link between teachers and students, the administration and the student council are also encouraged to participate in

various college meetings such as cultural committee meetings, grievance redressal committees, and other committees, and their suggestions are considered In order to encourage more number of students to take up various positions as office bearers, each activity centers is entitled to have positions that would help them to organize the events for their respective activity Centre

There are 28 activity centers that help the student to learn/practice planning and organizing skills.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

| File Description | Documents |
|--|------------------|
| Report of the event | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An organization's alumni are the reflection of its past, representation of its present, and a link to its future. SivanandaSarma Memorial RV College has always been unique in the way they interact with their students as well as their alumni community.

The alumni of SivanandaSarma Memorial RV College create a powerful positive impact by acting as a strong and loyal support system.

'Sammilana'is all about staying connected with our graduated students, while establishing a lifelong relationship.

The alumni association members are as follows

Mr. Ajay Kumar S. President

Dr. M. S. Nagaraj Vice President

Ms. Kruthika Secretary

Mr. Sujith Singh Treasurer

Following are the contributions of the Alumni Association:

- To promote and encourage mutually beneficial interaction between the Alumni and the present students of SSMRV College and between the Alumni themselves by conducting alumni meetings every year.
- Involvement of alumni in the extension activities of the Institution.
- Alumni have been generous in paying student fees for the meritorious student.
- Alumni also give their valuable inputs regarding improvement in the infrastructure and administration.
- The alumni provide guidance to our student community with regard to Placements.
- Alumni members are invited to deliver lectures to our students on contemporary topics.

The Annual Alumni meet was organized on 15th Feb 2020, Mr. Badri Prasad playback singer was the chief guest. Dr.Manjunath, Asst. Prof.Nimhans and Mr. Kamal Karanth, Co-founder and chairman of Xpheno were the guests of honour.

The executive members meet at regular intervals and encourage alumni to connect activities. The alumni members are also invited to various academic, and cultural events held in our college as judges

as well as speakers to share their experiences and motivate young talents. The alumni members show a keen interest in guiding their juniors for comprehensive grooming.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/aqar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Inclusive education for the holistic development of individuals to meet societal requirements.

Mission

Committed to imparting skill- and value-based education to students, through the best of academicians

and professionals, to empower them to face the challenges of the competitive world.

Motto

Education for Wholeness

SSMRV College, Which runs UG, PG Programmeshas been a frontrunner in every aspect of academic pursuits such as conducting classes, sports, extracurricular activities, guest lectures, seminars, workshops, conferences etc.

The college focuses on the holistic development of a student by implementing a unique model named the "360 degrees + I Education for Wholeness Model". Heading in this direction college has established 30 Activity centres which help in the holistic development of our students by nurturing their talent & helping them in contributing positively to society. These activities range from Sports, NSS and NCC to socially relevant activity centres like Centre for community Services, Eco Club, Theatre Club and Health Club among many others.

participation of the teachers

The college aims for holistic and quality education, by enhancing the competency of the faculty member by promoting excellence in academics, administration and research, striving to empower students of all strata in personality development and career advancement by inculcating moral and ethical values to bring in social commitment

All the faculty members of the institution are made the head/coordinator/convener of various activity centres, and committees, who have the responsibility of executing the quality plans approved by the management.

Governance

The leadership of the college i.e., the Principal will micro manage all areas of institutional development which constitutes academic, curricular, co-curricular, extracurricular domains that require equal importance for the overall institutional development.

Reviewing the formulated actions, whether it is meeting the academic, curricular, or co-curricular need, the same is incorporated in the institutional plan.

The academic-related decision, regarding applying for the new course, applying for career-oriented courses, and such other are discussed in IQAC meetings along with the HODs of various departments.

At the department levels, HOD encourages its faculty member to contribute ideas to the effective functioning of the department,

such as arranging guest lectures, industrial and institutional tours and others.

Further, when required a staff council meeting is held by the principal with all the department staff to discuss and communicate decisions

perspective plans

The Planning committee headed by the Principal along with the IQAC coordinator and HODs prepares the perspective plans for the institution which include infrastructure development, academics in the form of the addition of new courses, student enrichment and extension programme among others At the department level, the HOD along with the faculty members draft the plans for the academic and other developmental activities.

To enrich the academic curriculum with technology-based courses, new mandatory add on programmes for all UG courses are planned.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | www.ssmrv.edu.in |
| Upload any additional information | <u>View File</u> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows practices that groom leadership at various levels and decentralize routine decision making and encourage participative management at the governing council.

- The principal is the head of the institution besides the management has to control over the institution.
- Two of the senior faculty members are inducted to the Governing Council, the highest decision-making body of the college.
- The principal constitutes various committees such as the cultural committee, examination committee, students 'grievance redressal committee, and others that involve the faculty members as well as administrative staff. These are effectively monitored by the Principal

- All the Heads of the departments are provided with leadership in order to ensure the smooth running of classes, usage of ICT as a part of teaching pedagogy in curriculum delivery, maintenance of discipline, conduct of tests,s and so on, as per the calendar of events;
- More than 30 activity centers are formed and the same is headed by the faculty members. They are provided with the authority to initiate activities/programs from their center.
 Of course, permission for execution of the program has to be taken by the principal
- The office superintendent is provided with the leadership in the execution of day-to-day activities in the office, which include maintenance of accounts in accordance with the regulatory body
- Student leadership is provided through the student councils, who are elected by the students. They shoulder the responsibilities along with the other faculty members in conducting various events. Every activity center has student office bearers. In this way, students are also groomed to be prospective leaders.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institution prepares a Strategic / Perspective plan and ensures that it is effectively deployed

•Principal along with IQAC and HODs prepare the perspective plans for the institution which include

infrastructure development, academics in the form of the addition of new courses, student enrichment program

conduct National and International seminars/workshops, extension program in terms of ISR initiatives

·At the department level, the HOD along with the faculty members draft the plans for the academic and other development activities

The aspects considered for inclusion in the plan are deployed as follows

Academics

·Introduction of SILP (Skill Integrated Learning program) associating win Nano Chips limited and launch add-on courses that are technology-driven such as digital marketing

data analytics

oAI and MI and such other courses

- ·Introduction of Academic clubs There would be certain advancements in the field of commerce, management, and computer applications that would not have been incorporated in the syllabus prescribed by the affiliated university. The same had to be acquainted by the students and faculty members, for which a specific platform of each domain was found essential. With this intention, academic clubs were proposed to be introduced at every department level
- Promoting research activities
- ·Continuing with Faculty Study Circle a knowledge-sharing platform

Infrastructure Development

- •Increasing the number of classrooms, the work of the same is under progress,
- ·Increase in Wi-Fi enabled classrooms
- •Installation of more CCTV cameras

Student enrichment activities

- •Students are encouraged to participate in various curricular, cocurricular, and extracurricular activities
- •Due to the pandemic, during the said academic year, sports activities were restricted, due to which it was considered a 'Zero year' for sports

- •Institution has more than 30 activity centers, through which students have performed various ISR activities associating with various agencies
- •Students are encouraged to present research papers, more than 10 papers have been published
- ·Webinars were arranged to orient the students about various career opportunities
- ·Students are provided with internet-based assignments

Seminars and workshops

- •Due to the pandemic all our seminars and workshops were held online
- ·National seminars and workshops were held by the institutions through academic clubs including the research club
- •IQAC initiated all such activities

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | <u>View File</u> |
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College functions under the supervision of RSST, governing council committee comprising the Chairman & members. The principal, Heads of departments, IQAC monitor the academic and co-curricular activities of the college. The Governing Council of the college is headed by the chairman and constitutes a few members including University nominees, the principal, and two senior staff members. The top management along with the governing council of the college take various executive decisions for the progress of the college. The council meets at regular intervals to formulate policies for the day-to-day administration of the college. These decisions are implemented by the principal and converted these decisions into strategic plans and delegated to the respective departments and

other relevant committees, IQAC & departments for their execution. Every department and other committees including the administrative office will decide upon the execution of their segment of work, which ultimately leads to the accomplishment of institutional progress. This decision-making process can also happen through a bottom-up approach in which best practices and initiatives are brought in by faculty members, communicated to the Heads of their respective departments, and from there to the Principal and ultimately to the top management.

There are different committees like timetable, examination, discipline, culture, and sports, mostly consisting of faculty members.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Link to Organogram of the institution webpage | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

| A | All (| of ' | the | above |
|---|-------|------|-----|-------|
|---|-------|------|-----|-------|

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching

- Medical insurance including accidental insurance to the employee and his/her spouse,
- Concession at RV dental hospital for treatments
- Discounted fee at RV- Aster hospital
- Gratuity, EPF, EL, and Maternity leave
- Concessional Seat to Children of employees
- Encourage faculty members to participate, present, and publish papers at national and international conferences/journals and reimburse registration fees.
- Sponsors registration fee to attend workshops And conferences.

Non-Teaching

- Medical insurance including accident insurance to the employee and his/her spouse.
- Loans from RV Employees associations at nominal interest,
- Gratuity, EPF, EL and Maternity leave
- Concessional Seat to children of employees
- Concession at RV dental hospital for treatments
- Discounted fee at RV- Aster hospital

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

28

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

| _ | _ |
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| File Description | Documents |
|---|------------------|
| IQAC report summary | <u>View File</u> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institution has specific policies (PRISM) Performance Review and skill management for annual increment based on the goal-setting done before the starting, academic year as per the UGC, CAS norms it's been reviewed by the head of the department and head of the institution based on the individual capacity and performance grading are given and forwarded to trust for performance appraisal, further the RSST trust analyses and appraisal is approved. procedure in Human resource management starts with goal setting, academic performance, social concern, publication, conference, students' performance • Every year based on their goal-setting performance academic performance, an appraisal is given for teaching. Following are a few criteria that help for appraisal of teaching and Nonteaching staff

Academics

- Curriculum Development
- Teaching-learning content delivery methods of teaching, preparation of course material
- Evaluation methods
- Timely submission of documents
- Student performance

Administration & Management

- Contribution to committees at various levels
- Involved in extracurricular and co-curricular activities
- Active participation toward improving ranking
- New initiatives, infrastructure setup

Self-Development/Others

- Awards and recognition
- Book authored/reviewed
- FDP, Knowledge sharing session
- Contribution to society
- Qualification enhancement, Certifications
- Governance

Research and publication

- Paper presentation/publication
- Setting of labs
- Research projects
- Patents
- Research Advisory activities

Stakeholder connect

 Interaction with Stake Holders (Parents / Students / University / Industry)

For nonteaching staff the performance appraisal is based on

Day to day admin activities and their assigned job roles

Self / Skill development

Competency

Interpersonal relationship

Performance is appraised based on the weightage assigned for each individual goal. It is rated as per the metric rating scale depending on the goal which is categorized as:

- 1. Administration & Management
- 2. Human Resource Management
- 3. Finance
- 4. Material Management
- 5. External Connect

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://performancemanager10.successfactors. com/login#/login |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College external audit is conducted by Santhappa and company and internal financial audits are conducted at regular intervals by P.N. Maiya Audit Company. The college financial information will be maintained under two heads of accounts, viz: 1. Government account (Aided Account) - which deals with government and UGC grants received and disbursement details. Statutory Objection may occur in UGC grants when the time limit exceeds it will be solved by refunding the non-utilized fund with interest rate along with audit certified utilization certificate. 2. Management account (Unaided Account) - under which two different types of account- such as unaided account and CCA account FICO and FICA, the tools of SAP are used for the purpose of maintenance of accounts. Internal auditors are appointed by the trust, to conduct audits on monthly basis, and the external auditors will complete the audit process once a year. Any objections raised during the audit process will be clarified by the accounts department with suitable explanations and documents. Finally, the mandatory financial statements such as Income and expenditure, Balance sheets, are certified by the auditors are submitted to the trust office. Debtors (student's fee) objection occurs when the fee demand is more and fee collection is less. Then the problem is solved by giving the permission letter for fee installment for the students. The objection may occur in the area of, salary retain for the employee who has not served the notice period. The same will be resolved with the notice period recovery letter.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sivananda Sarma Memorial RV college is a Private aided college affiliated to Bengaluru City University (BCU). It has a well-defined financial policy that ensures optimal utilization of finances for Academic, Administration, and Research activities.

The financial planning is done at the beginning of the Financial year as per the protocol-

- -Preparation of a detailed proposal by the department about their requirements with justification
- -Consolidation of all the proposals by the principal and sent to management for approval
- -Annual budget is allocated to the institution as ratified by the management
- -Quotations are invited as per the norms of the management

- -Purchases are made by the purchase committee headed by the Head of the institution
- -All payments are made with the approval of the management

Sources of funds

- •The institution has been recognized with 12(b) and 2(f) status from the UGC is able to attract additional funds to serve the growing requirements
- •The main revenue to the institution is fees from the students, deficit if any will be met by the management/contributors
- ·Fee from the student, salary grants received from Karnataka Government under grant-in-aid, UGC grants are the major source of funding
- •Further requirements are managed by the trust on case to case basis
- Research grants
- Sponsorships

Utilization of funds

- Departments are instructed to spend in accordance with the budget allocation. In case of shortage, additional funds will be sanctioned by the management, subsequently, justification has to be provided for the same in case of non-recurring expenditure the purchase committee headed by the principal will evaluate the proposal, both in terms of technology and financial viability. Based on such recommendation, the purchases will be made in case of recurring expenditure the department/admin office will give a list of consumables, which will be purchased by a centralized unit in the institution, based on the endorsement from the purchase committee
- •In case of activities like expansion and renovation of the building and other capital expenditure, Management will always support by providing required financial recourses.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) contributes significantly to the institutionalization the quality assurance strategies and processes.

- •The institutional policy with regard to quality assurance
 'College aims holistic and quality education, by enhancing the
 competency of the faculty member by promoting excellence in
 Academic, Administration, and research, strive to empower students
 of all strata in personality development, career advancement through
 cutting edge technology skills by inculcating moral and ethical
 values to bring in social commitment'
- •The policy has contributed to the institutionalization of the quality assurance processes through various initiatives in terms of

Academics

Introduction of SILP (Skill Integrated Learning Program)commencement of Advance diploma course by staircase model on Digital
marketing, AI in Marketing, MI, and such other technology
advancement courses

Tie up with corporates for setting up Industry labs on the college campuses. For which an ETDCA lab has been installed collaborating with Abstreem Technologies

Introducing the Academic clubs

Up-gradation of ICT facilities

Administration

§Introduction of SAP - ERP for transparency in administration, which has minimal human interference

Research

Introduction of research club to bring in research culture among students and faculty members

Encourage faculty members and students to present and publish research papers

Co-curricular and extra-curricular activities

Introduction of 30activity centers such as NCC, NSS, Eco club, Health club, Rotaract club, Youth Red cross, and such others to bring in 'Education for Wholeness' being the motto of the college motto of the college

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation that are proven over the years are being followed.

- ·Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminars/ guest lectures/ workshops/ FDP's/ Hands-on-series and many more.
- •Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships
- ·Work dairy: Everyday faculty prepare and submit details of the

lecture along with the date, time, topic covered, student strength, and the mode of delivery (online/offline)

- •Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, difficulties faced in the subject give a clear idea about the problems faced by the students. IQAC along with the principal and HODs will monitor the feedback system and takes appropriate corrective actions.
- •Student learning outcomes: The institute monitors the performance of the students regularly. It has a specified procedure to collect and analyze data on student learning outcomes; the following points are adopted by the institute in this context:

regular class tests and interactions

midterm and continuous evaluation comprising of internal tests, assignments,

group discussions, and seminar presentations.

Semester system of examination for all courses.

providing Question banks of various subjects to the students.

providing video Lectures YouTube links

timely Redressal of students' grievances.

oAt least 75% of Attendance is compulsory each semester.

peer teaching and remedial coaching classes.

- •Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system. As per the affiliated university, 70.-30 marks model is followed, 30 marks being the for internal assessment, which will be measured by students' attendance, presentations, assignments
- ·Students' result analysis: Institute has the provision analysis of students' performance after the announcement of their internal tests and semester results. If the result of the students, in a subject, is not found up to the expectation. Peer teaching and remedial classes will be held in order to support student's academic progress

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload any additional information | <u>View File</u> |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

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| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | <u>View File</u> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute conducts regular gender equity promotion programs. Guest speakers from prominent fields are invited to speak on the given topic which highlights the importance and contribution of women in society. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political, or another status. Its unique work culture, healthy traditions, and ethos have led to the enrolment of around50% women students and 50% women staff.

Safety, security, and well-being, along with gender equity and a friendly working atmosphere are the issues of prime concern.

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities -

(a) Safety and Security

- Security checkpoints at all campus entries and exits.
- Extensive surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.
- The Discipline Committee includes male and female staff members at the institute as well as faculty levels.
- The student council also keeps an eye on the movements of students.
- Strict implementation of Anti-Ragging.
- Awareness campaigns on women's safety and gender sensitivity through street plays, rallies, and camps by NSS and NCC student volunteers.
- Separate hostels for boys and girls with dedicated wardens.

(b)Counseling

- Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.
- Class and Proctorial Committees are available for counseling of both male and female students.
- Grievance Redressal Committees for staff and students.
- The college has a Counselling cell where renowned Doctors will be invited to the college and ask to counsel the students who are in need. Doctors from reputed hospitals and institutions are been called such as NIMHANS, Christ institute ...once in 6months there would be counseling sessions for students and faculties.

(c)CommonRooms:

 In most of the Departments, common rooms have been allocated for men and women, which also facilitate meetings anddiscussions.

(d)OtherMeasures

Other measures of Gender Sensitization include -

- Curriculum andCoursework.
- Co-curricular activities.
- Enrolment of 68% Girl students and 80% womenstaff

College is successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its stakeholders.

Other Initiatives

Additional initiatives ensure active participation of students in cocurricular activities including sports as it is a compulsory core course in all UG programmes and also at intra- faculty, interfaculty and inter-university levels.

Community outreach

programme provides opportunity to women from all walks of life to get trained in entrepreneurship and self-employable skills.

As part of NSS, NCC, RoctractClub, Youth Red Cross, Dr.B.R.Ambedkar Study and Research Center conducted activities, free educational camps are organized fortnightly in neighboring villages, which help transform rural women in building awareness about health, hygiene, importance of child education. College has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its stakeholders.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has segregated waste into 3parts:

1. Solid waste 2. LiquidWaste 3. E-Waste

Solid Waste

The waste is generated by all sorts of routine activities carried out in the College including paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor on each floor ensures that the waste on each floor is collected at designated time intervals. The housekeeping staff on each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided on each floor. The floor dustbins are emptied into dustbins provided for each floor and are taken to the dumping yard provided by the College.

The College has anauthorized vendor who collects the waste from the designated place, segregate them, recycles them, and disposes them at the landfills authorized by the government.

Liquid Waste:

Liquid waste generated by the College are of two types:

- 1. Sewage waste
- 2. cafeteria waste

The above waste is treated through Sewage Treatment Plants (STPs)

and the water is used for gardening and flushing toilets.

Number of STP: 1 with handling Capacity: 5000 liters/day

E-Waste Management:

Memory chips, motherboards, compact discs, cartridges, etc generated by electronic equipment such as Computers, Phones, Printers, and Photocopy machines are recycled properly. Our college has MOU with NGOs who will visit the college at regular intervals and collect all the electronic wastes used by the students and faculties such as earphones, old / scrap landline and mobile phones, mouse, keyboards, etc.

Eco-club and NSS unit of the college has been collecting e-waste from students and staff members every year. E-waste so collected by these units takes the responsibility of disposing of it of safely.

Old computers which are in working conditions are distributed to government schools through our trust.

- ·Hazardous chemicals and radioactive waste management
 - The college has notified "plastic-free zone' at a college campus in order to reduce the hazardous effects of plastic
 - The college has instructed the cafeteria to supply paper cups to supply water, hot and cold beverages on a college campus
 - The institution has suggested the college cafeteria segregate waste. The monitoring of the same is done by the campus engineer
 - The college has an active eco-club through which the students and staff are sensitized about various environmental issues. The club conducts guest lectures, documentaries, etc. in order to create awareness among the students. Green ambassadors the members of eco-club plant saplings. Student green ambassadors participated in march past, displaying placards -Reduce, Reuse and Recycle, in order to support the noble cause of protecting the environment.
 - NSS volunteers have been contributing to the community by participating in and practicing tree plantation in neighboring areas during their activities and also during special camps

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | <u>View File</u> |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like Women's day, Yoga day, Cancer day, AIDS along with many regional festivals like the Ganesha festival, Dasara, and Sankranti are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like the Student grievance redressal cell, the Women grievance redressal cell which deals with grievances without considering anyone's racial or cultural background.

Institute has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic, and other diversities.

Due to covid restrictions imposed by the State Government, majority of the activities which had to be conducted in the campus could not be organised.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes pride in the fact that apart from preparing a sound academic foundation for the student community; the college constantly works to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. For the last five years, the college has strived forward with great effort to increase the

level of awareness and appropriate practices amongst the students with regard to the following areas: 1) The College celebrates Independence Day & Republic Day with great pride and vigor. Department of Commerce organizes Namaste India Quiz Competitions every year for which students from all the courses take part 2) Celebrates the Constitution Day on an annual basis by Dr.B.R.Ambedkar Study and Research Cell and thus contributes to the spreading of Constitutional values and ideals. 3) Voter awareness programmes 4) The Faculty of various departments has organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various programs like: a. Academic programs like Seminars, Conferences, Expert talks, etc have enriched the awareness about these aspects. b. Various activities like Essay Writing competitions, debates, etc. c. Organizing various forms of legal aid and legal awareness camps to impart awareness of such issues.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sivananda Sarma Memorial RV College has always been at the forefront through its active involvement in celebrating the great personalities who have lived inspiring life and remembering the brave men and women who gave their lives for our country. The NSS unit, teaching, and non-teaching staff take an active part in organizing these days. Here is a list of commemoration days that are celebrated in our institution starting from the month of August.

- We have made it part of our culture to commemorate India's independence from British rule by remembering the sacrifices made by the freedom fighters and paying tributes to the martyrs by hoisting the flag on August 15th being Independence Day.
- The students have actively involved and celebrated September 5th showing their love and affection towards teachers.
- The birth of our father is celebrated on the second day of October by conducting peaceful activities and remembering the spirit of Mahatma Gandhi.
- We take pride in celebrating Karnataka Formation Day on the first of November by chanting 'Jaya BharathaJananiyaTanujate,' which is the state anthem of Karnataka. Students are actively involved in organizing concerts and hoisting the state flag.
- The anniversary of the adoption of the country's constitution on 26th January is annually celebrated in our institution which begins with oath-taking to abide by the constitution, followed by stressing the role of the constitution by creating awareness about the importance of voting and having voter IDs among youngsters.
- In our institution, we celebrate Women's Day on March 8th by marking the social, economic, cultural, and political achievements of women in India with special reference to the

- women of SSMRV College.
- The month of April is dedicated to BhimJayanti as we educate the students about the role, significance, and thoughts of Dr. B.R. Ambedkar.
- We celebrate World Book Day on the 23rd of April by conducting awareness programs about the importance of reading and finding relevant information which encourages students to use both online and offline resources.

Due to covid restrictions imposed by the State Government, majority of the activities which had to be conducted in the campus could not be organised.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

- Title of the practice Academic clubs in pursuit of academic excellence
- 2. The context that required the initiation of the practice -Moto of our College is '360 degree-Educations for wholeness'. The institution always strives towards the inclusive progress of the students; be it in academics, curricular, cocurricular, or extra-curricular activities.

With regard to co-curricular and extra-curricular activities, the college has initiated more than 25 activity centers, viz. Rotaract Club, Youth red cross, NSS, NCC, Community service, and others would bring in a sense of social responsibility towards society at the college level.

There would be certain advancements in the field of commerce, management, and computer applications that would not have been incorporated into the syllabus prescribed by the affiliated

university. The same had to be acquainted by the students and faculty members, for which a specific platform of each domain was found essential. With this intention, academic clubs were proposed to be introduced at every department level.

This would benefit students and faculty members to upgrade their knowledge in their specific demine.

- 1. Objectives of the practice
- To initiate sessions of specific discipline on contemporary themes by way of seminars, workshops, and such other skill/knowledge augmentation.
- Committed to providing academic resources to help faculty members and students to pursue their interest
- Knowledge should essentially be learned outside the four walls of the classroom
- To plug the gap between the syllabi and the ever-changing practice
- Provide a prospect to the students to acquire the abilities to organize academic events
- 1. The Practice (250 300 words)

With an intention of bringing an academic ambiance to the college, various academic clubs had been introduced by the Department of Commerce, Management, and Computer application. Each department felt a need to initiate domain-specific academic clubs viz., taxation, accounting, Human resource, marketing, research, and others

- Each of these clubs has been originated based on the interest shown by the students and faculty members in their respective clubs.
- Every club has an academic coordinator and student office bearers who have been investiture as President, Vic-president, secretary and such other posts
- Any sessions that are proposed by the club (off-line /online)
 will be deliberated by the students along with the coordinator
- The same would be conveyed to the department head and Principal for its approval
- The activity entirely will be conceptualized and clinically implemented by the students who will be monitored and mentored by the faculty coordinator of their respective club
- Faculty coordinators will be evaluated for their annual

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appraisal based on the quality of the academic activity conducted by their respective club

Following are a few activities organized by the academic clubs during the year 2020-21

Sl.No

Event

Date

Organized by

1

2 Day National Level Workshop on Income Tax Assessment - Returns and Refund

23rd and 24th July 2020

Taxation club in association with the Dept of Commerce

2

Faculty Study Circle on 19th Edition of FSC - Online Teaching Methods - Retraining and Reskilling Teachers

29th and 30th July 2020

FSC in association with the Dept of Commerce

3

Inauguration of Vicharana - The Research Club . 2 Day Online workshop on Research

11th and 12th Nov 2020

Research Club in association with Dept of Commerce

4

FSC on - GST - Aspects and current Developments

25th Nov 2020

FSC in association with the Dept of Commerce and Hiragange Academy

5

FSC on Revolution of Artificial Intelligence in E-Commerce

27th Jan 2021

FSC in association with the Dept of Commerce

6

Webinar on Reference Management & Research visibility

6th and 7th May 2021

Research Club webinar in association with Dept of Commerce

- 1. Obstacles faced if any and strategies adopted to overcome them
- As an academic club, getting faculty members involved who havealready been loaded with other official commitments towards the institution was a challenge. We created a position as coordinator to persuade interest, which essentially worked wonders for the institution
- The challenge was with regard to the budget requirements for each of these academic clubs, as it calls for honorarium and other incidental expenses. But when the same was discussed with our principal, he was more than happy the support the required budget to establish and organize academic clubs by convincing the same with the top management
- A very minor point of concern was the participation of faculty members from other affiliated colleges from various universities throughout India during online and offline activities. The brand of RV is such that, every event/seminars/workshop from our institution, received an overwhelming response from every corner of the country during online sessions and a good number of footfall from various affiliated colleges during offline sessions
- Another issue the college management faced was (it's good to have such problems..!), each of the academic clubs had planned

various events to their subject-specific, and synchronization of all the events to host gave a miss. To avoid the same, all the coordinators of the club had to coordinate with each other in deciding the dates of their corresponding events

- Choosing a resource person for all such academic activities
 was a point of bother at the initial stages. But as we
 increased more of such activities, networking was built over a
 period of time. A database of the same has been developed with
 representations from academic, corporate, NGOs, government
 officials, and such others
- 1. Impact of the practice
- Faculty members are getting exposed to the contemporary changes in their respective field
- Faculty members are getting accustomed to organizing academic events such as workshops, seminars, conferences, and such others (both online and offline)
- Networking with the institutions, faculty members, and more prominently with resource persons from various domains
- More and more new delegates from various new colleges and states are participating in all our academic endeavors
- 1. Resources required
- If offline Seminar hall/auditorium, ICT facilities (theses are available in the college campus)
- If online digital online platform (zoom / Google meet), and Internet facilities (institution has licensed platform)
- Contacts required to source resourceful person
- Contacts of participants from various colleges throughout the country

BEST PRACTICE 2

1. Title of the Best Practice

Peer teaching and remedial classes for slow learners

1. The Context

Sivananda Sarma Memorial RV college is providing quality education

for about 4 decades to students of all strata of society. Since the majority of students enrolled are first-generation learners, motivating them towards academic progression is a challenge. We ensure that each class has a composition of slow learners, advanced learners, and average learners. Slow learners have the difficulty in keeping up with classroom teaching due to their grasping levels being low. Due to this most of the students are overlooked. But learning is a lifelong endeavor and each child should be given an opportunity to learn for consistent growth in his or her life. Our institution has an objective to provide a separate platform for all such slow learners.

Peer teaching - is a method of teaching, where students interact with another student, wherein the former will be an expert/advanced learner and the latter will be a novice/ slow learner.

The general understanding is that the students acquire better under this model of learning

1. Objective of the practice

- Ensure that these students are provided a stage in order to come to the mainstream of students
- Students complete their courses within the stipulated time of completion of graduation
- Help them to be available for placements at the end of their final year
- To bridge the gap between the slow learners and other usual students
- Help the advanced learners to brush up on their syllabus by their interaction with the slow learners, which ultimately elevates their confidence level
- mentor and monitor students for enhancing their performance toward academic excellence

1. The practice

- Students are identified as slow learners and advanced learners based on their qualifying exams for entry to respective programs and first internal tests conducted by our college
- Mentors are given the responsibility to allot advanced learners as peer tutors to a group of slow learners who are known as peer learners

- A separate timetable is prepared to post regular class based on the student requirements
- Every class held by the peer tutor will be recorded and documented which will be overseen by the mentors
- Their progress will be tracked based on their performances in their successive tests/exams
- Even after this, if their outcome is not up to the expectations, remedial classes will be conducted by faculty members, compliment by peer teaching

1. Challenges

- Inhibitions on the part of the slow learners to open up and be a part of the peer teaching
- Reservations from the advanced learners to tutor their friends, as they feel that the latter may not be serious about their teaching
- Dedication of time of the advanced learner towards peer teaching was a challenge as most of them were preoccupied with professional courses
- Students' varied commitments during the sessions

1. Evidence of success

- Students are able to excel in their exams as there as their assessment/internal tests and subsequent university exams, students have better marks
- Improved confidence has allowed the students to participate in various academic, curricular, and co-curricular activities
- The feedback of the system has been positive by the slow learners
- Advance learner's response is encouraging as they appreciate the importance given to them and accepts to interact with the slow learners and enjoy their success too

1. Recourses required

- Mentors have to identify and segregate the students as per their learning ability
- Use of class room and projectors post scheduled class hours

Library books and e-contents developed by the faculty members

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |
| Any other relevant information | https://www.ssmrv.edu.in/agar-2020-2021-supp orting-documents/ |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SSMRV College has a unique model called the 360 Degree Education for Wholeness model. It has 6 dimensions Academics -Curriculum delivery complimented through lectures, care studies, seminars, ppt, peer learning, add-on and certificate courses were introduced. Skill Development - staircase programmes to make them industry-ready. Teaching and corporate internship are also provided. Extracurricular activities -more than 30 activity centresCareer Development -Courses on pre-placement skills are provided to enhance placements. Ethics and Self Governance - imbibes values, moral code of conduct among others.Psychological well-being - provides counselling to ensure good mental health among students. The positive outcomes areAcademics -There has been a considerable increase in the pass percentage and also have secured University Ranks and Gold Medals. Skill Development - Courses such as BCA-ETDCA, RV Skills, Tally among others are provided. Extracurricular Activities - The institution has taken up various ISR initiatives and also won accolades and appreciation from external stakeholders.Career Development -There has been a substantial increase in the number of placements and also job opportunities with reputed MNCs. Ethics and Self Governance - various events held in this regardPsychological well-being - provide online counselling, Doctors on Call and 24x7 helplines.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.3.2 - Plan of action for the next academic year

- 1. Introduction of Work Integrated Learning Programme (WILP).
- 2. work toward international academic collaborations
- 3. organize seminars with respect to National Education Policy.
- 4. To continue our participation in NIRF, India Today, and other ranking agencies
- 5. To adopt 5 villages under Unnat Bharath Abhiyan as an ISR initiative.
- 6. encourage students and faculty members to participate in National and International conferences and publish papers in reputed journals.
- 7. To organize events and activities through online/offline mode by various Dept/Academic Clubs and Activity Centre
- To continue preparation of NAAC for the 4th accreditation cy